



Student Internship Opportunity

The City of Belen is seeking a Student Intern to assist with the City's Creative Industries initiative, and to help implement a Belen Student Art initiative. The internship requires that the intern be enrolled in high school, and students under age 16 must provide a work permit. The intern will receive \$12 per hour, and is expected to work 15 to 20 hours per week. The Student Intern will be supervised by and report to the Creative Industries Coordinator.

The Student Internship will begin the week of 11/23/2023 and continue through 06/30/24. Student Intern duties include:

- attend regular monthly meetings with creative industries stakeholders in Belen;
- assist with communications, networking and capacity building among creative industries stakeholders;
- observe individual and organizational training sessions with creative industries stakeholders around Communications and Information Technology;
- assist with City personnel and website/app designers to expand and enhance Explore Belen;
- help organize four monthly Student Art Classes, and help curate, install and promote a Student Art Exhibition in Spring 2024.

Please submit a letter of interest, specifying your qualifications and career goals. Preference will be given to students with demonstrated experience in the Young Curator's program. Send completed submissions to: Kathleen.pickering@belen-nm.gov. For more information, contact Kathleen Pickering at the same email address. Submit application by 10/31/23 for full consideration.