

TIF Committee Meeting Minutes

Location: Council Chambers, City Hall

Date: November 3, 2022

Time: 2:00 pm

Attendees: Steve Tomita, Darleen Aragon, Councilor Steve Holdman, Steven Petitt, Chief James Harris, Summer Ludwig, Judge Keith Norwood, Chief Charles Cox, **Absent:** Jeffrey Gatewood, Councilman Frank Ortega

Agenda items

Discussion items

1. Possibility of using TIF funds for the purchase of a construction camera. Councilman Holdman advised that Charles Eaton had been working on this with former City Manager Salas and himself. They had attended a virtual demonstration from a company regarding the camera and the service it provides which is time-lapse surveillance of a project both for monitoring purposes for the citizens and for protection for the City in event of a theft or an accident.

Discussion was had about how this would be useful for the upcoming Aragon road and potential Hospital projects. The costs are about \$3,000 purchase price and \$400 a month for the service. There was general agreement that this would be worthwhile to have in the event of a lawsuit for defense.

Steven Petitt will schedule another demonstration to get more information as quite a bit of time has passed and we need more information about how this will work with our existing equipment.

Action items

1. PD request for TIF funds for 3 radar signs at 80% of the total cost. Final amount needed will be provided. Chief Harris amended request to 4 radar signs, 2 hard mounted at either end of the school zone at Main and Aragon and 2 that would be mobile. All would be Street Smart Data collectors, they will never issue citations. The total amount needed is \$14, 730 with 80% from TIF is \$11,784.

MOTION Judge Keith Norwood moves to approve the expenditure of \$11,784 for the Police Departments request as amended. Chief Charles Cox **SECONDS** the motion. The motion **CARRIES** by unanimous vote.

2. PD request for TIF funds for 3 Toughbooks and mounts for use inside patrol vehicles at 80% of the total cost. Final amount needed will be provided. Chief Harris advises that the total cost needed is \$10,000 with 80% from TIF is \$8,000.

MOTION Judge Keith Norwood moves to approve the expenditure of **\$8,000** for the Police Department request. Chief Charles Cox **SECONDS** the motion. The motion **CARRIES** by unanimous vote.

- 3. IT request for TIF funds for new computers for Library, City Hall, PD and Fire Department at 80% of the total costs. Final amount needed will be provided.** IT Director Steven Pettit amends this request for 100% of the total cost as the computers needed are for citizen interactions. They directly impact the public as they are used to conduct financial transactions such as bill payments. Discussion was had about there being a long-term plan in place to replace aging computers over time throughout each Department within the City as part of the IT Department budget so that TIF funds are not relied on. Director Pettit intends for this to be the case; however, as he wasn't part of the current budget creation he was unable to do so for the current fiscal year.

At this time, he is requesting \$17,500 for 3 Endpoints with Dual Monitors for Utilities, 5 Endpoints 2 with Dual Monitors for the Library, and 1 Endpoint for the Recreation Center.

MOTION Chief James Harris moves to approve the expenditure of **\$17, 500** for the IT Department as amended. Judge Keith Norwood **SECONDS**. The motion **CARRIES** by unanimous vote.

Next Meeting

There was discussion about the need for a special meeting as the IT Department needs TIF funds to purchase system-wide software and the Fire Department needs additional Toughbooks.

Thursday, December 1st, 2022, at 2pm at the Belen Municipal Court.

Adjournment

By Steve Tomita at 2:54pm.