

## TIF Committee Meeting Minutes

Location: Council Chambers, City Hall

Date: August 12, 2022

Time: 2:00 pm

Attendees: Steve Tomita, Darleen Aragon, Councilor Steve Holdman, Andrew Salas, Steven Pettit, Chief James Harris, Daniel Carbajal, Summer Ludwig. **Absent:** Keith Norwood, Charles Cox, Frank Ortega, Jeffrey Gatewood

**MOTION:** To Approve the Minutes from 5/13/2022 TIF Committee meeting, by Darlene Aragon; **SECOND** by James Harris. **APPROVED;** Unanimously.

**MOTION:** To Approve the Agenda, by Darlene Aragon; **SECOND** by James Harris. **APPROVED;** Unanimously.

### Agenda items

**1. Introduction of new members:** Summer Ludwig representing Community Services (Library); Steve Pettit representing IT (Interim IT Director)

### Action items

**1. Election of Officers:** Chair and Secretary/Treasurer

**MOTION:** To Elect Steven Tomita to Chair of TIF Committee, by Steven Pettit; **SECOND** by Darlene Aragon. **APPROVED;** Unanimously.

**MOTION:** to Elect Summer Ludwig to Secretary/Treasurer of TIF Committee, by Darleen Aragon, **SECOND** by James Harris. **APPROVED;** Unanimously.

### Discussion items

**1. Back-up Generator.** Remains tabled at this time pending additional information as per notes from TIF Committee meeting 5/13/2022.

**2. EOC Laptops and TVs, City Clerk Tablet/Laptop and Keyboard, and Fire Department Toughbooks.** These have all been purchased and delivered. The Fire Department Toughbooks may be waiting on air cards and Steven Pettit will follow up on that with Charles Cox.

**3. Daniel Carbajal reported on the budget situation of the TIF Committee.** The Committee has \$148,054.48 in the TIF account with encumbrances of \$10,575 for the yearly cost for Useful Service for patron computers at the library and \$2,600 for the yearly cost for Biblionix Online Public Access for patrons at the library. The total encumbrances are \$13,175 for a remaining balance of \$134,879.48.

Discussion was had regarding the contributions to the TIF fund, they are \$3.00 each month on each customer's water bill.

**4. Chief James Harris presented information about the Police Department's need for three Radar Signs. These are speed detectors and data collection units.** Two would be moveable for use throughout the city where needed and one would be hard mounted at the school zone at Main and Aragon. He would like to request TIF funds for 80% of the cost which would be about \$10,850 for all three units.

**5. Chief James Harris presented information about the Police Department's need for 3 Toughbooks and the mounts for them for use inside of patrol vehicles.** The cost would be about \$5,000 per computer plus the cost of the mount. He would like to request TIF funds for 80% of the cost.

**6. Steven Pettitt presented information about the critical need for new PCs for several departments within the city including the Library, City Hall, the Police Department, and the Fire Department.** There are currently zero backups if a computer goes down and the computers he is looking to replace are ones that take customer payments or are critical for safety/security operations. There are 3 at the library, 3 at City Hall, and about 10 between Police and Fire. The price for each ranges from about \$1,300 - \$1,800 depending on type of use. He would like to request TIF funds for 80% of this.

**7. Councilor Steve Holdman and Andrew Salas presented information on a construction camera that Charles Cox was trying to secure and the possibility of using TIF funds for that purchase.** Charles was not available to give information during the meeting. The camera has a purchase price of about \$3,000 and a monthly fee of \$400.

**8. Discussion was held regarding the urgency of the forthcoming requests for TIF funds.** It was decided that a Special Meeting would be held to allow the requests for Chief Harris, Steven Pettitt, and possibly Charles Cox for the Construction Camera to be presented for action.

### **Next Meeting**

**Friday, September 16th, 2022, at 2pm at City Hall.**

### **Adjournment**

By Steve Tomita at 3:04pm.