



City of Belen
100 South Main Street
Belen, New Mexico 87002
505-966-2735

Permit Fee: \$35.00

Business Registration Application

Initial _____ Renewal _____ Cannabis Business License _____

Name of Business : _____ Corporate Name: _____

Business Location Address: _____

Business Mailing Address: _____

Business Telephone Number: _____ Fax #: _____

Applicant is : Individual _____ Partnership _____ Corporation: _____

Name of Owner (Please Print): _____

Address: _____ City: _____ State/ Zip code: _____

Nature of Business: _____

State of New Mexico Tax ID Number : _____

If you have no tax ID number, attach evidence of application for one.

Do you have signage, or are you going to construct signage: Yes: _____ No: _____

If yes, a sign permit application must be filled out.

You are hereby notified that in accordance with Belen Municipal Ordinance 1995-05, the "Sign Ordinance" you are required to first apply for a sign permit prior to the placement of any new signage within the municipal limits of Belen.

A Business Registration Fee is required for any and all businesses conducted business within the municipal city limits of Belen. The Business Registration fee should be made payable to the "City of Belen," and returned with said application to the Planning and Zoning Department at Belen City Hall, 100 South Main Street, Belen, New Mexico 87002, in the amount of \$35.00 per year pursuant to 3-38-3, NMSA (1978, as amended)

A late fee of \$10.00 will be assessed for failure to make payment on or before March 15th of each year pursuant to 3-38-5.

Signature of Business Owner: _____ Date: _____

For Office Use Only

Receipt No: _____ Date: _____

Approved by: _____ Date: _____

Municipal Regulation Specialist: _____

Permit #

All Business Registrations Expire December 31st of each calendar year. (Grace Period is till March 15th)

After that date you will be subject to a Citation for conducting business without a registration.