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BELEN BOARD/COMMITTEE MEETING NOTICE

The **IT Committee** wishes to inform all interested parties that a Committee Meeting will be held:

Date: Thursday, Dec. 1 2022

Time: 2:00 p.m.

Place: Belen Municipal Court

Address: 525 Becker Ave

Purpose: The IT committee shall advise the governing body on expenditure of funds authorized under Section 3.24.030 of this chapter by presentation of the Capital Technology Improvement Plan annually to the city council within the month of April. The governing body shall then administer the TIF monies collected and approve all budgeted items exceeding ten-thousand dollars (\$10,000.00). The IT committee must also follow all city of Belen Procurement Code Procedures when purchasing TIF-related items.

Agenda Items:

1. Approve Agenda
2. Approve Minutes from November 3, 2022

Discussion Items With Possible Action:

1. Fire Department request for TIF funds for 3 new Toughbooks with Mounting Equipment
2. IT Department request for TIF funds for Office 365 for City-wide systems

Respectfully Submitted,

/s/

City Clerk/Treasurer
City of Belen
100 South Main Street
Belen, NM 87002