

**City of Belen**  
**State of New Mexico**  
**Ordinance No. 2021-09**

**AN ORDINANCE ESTABLISHING THE PROCESS FOR THE NAMING OF CITY-OWNED PUBLIC BUILDINGS, PARKS, OR MONUMENTS**

**Chapter 2.48 Naming City-Owned Public Buildings, Parks, Monuments**

**2.48.010 - Purpose**

The purpose of this ordinance is to establish a process for the naming of city-owned buildings, parks, and monuments and to create a permanent register of names to be maintained by the City of Belen.

**2.48.020 - Application Requirements**

- A. Any individual or organization may submit an application to name a city-owned building, park, or monument.
- B. The application shall contain the following minimum information:
  1. Name, address and phone number of the applicant;
  2. Identification of the building, park, or monument and its address or location description;
  3. Proposed name; and
  4. Justification for the proposed name, including all available histories, biographies, documents, and any other relevant information.

**2.48.030 - Naming Criteria**

- A. Proposed names may include any relevant descriptions of location or historical significance, or the name of a person or family.
- B. Any application to name a building, park, or monument after a person or family shall comply with the following criteria:
  1. The person or family shall have a demonstrated connection to Belen, such as having been born in Belen, lived in Belen, or owned property or a business in Belen;
  2. If the proposed name includes the name of a specific person, the person shall be deceased; and
  3. The person or family shall be in good standing in Belen, specifically having not been convicted of a felony or removed from charitable service or public office due to malfeasance.

**2.48.040 - Process for Application Consideration**

- A. The applicant shall submit the application to the City Clerk who will verify its compliance with this ordinance.
- B. The City Clerk shall conduct a records search for verification of any existing name(s) and nickname(s) of the building, park, or monument and shall make all existing names and nicknames known to the Belen City Council.
- C. If the proposed name includes a person or family, the City Clerk shall conduct a records search for information indicating the person or family is not in good standing and shall make the results known to the Belen City Council.
- D. The City Clerk shall request consideration of the name in a public hearing at a regular public meeting of the Belen City Council within sixty (60) days of application submission.

- E. The Belen City Council shall consider the proposed name at a regular public meeting of the Belen City Council held not less than two (2) weeks after the public hearing.

**2.48.050 - Adopting the Name**

- A. If the name is approved by the Belen City Council, the City shall create a proclamation to be signed by the Mayor and City Clerk naming the building. The name shall also be added to the register.
- B. The proclamation and register shall be kept as part of the City's permanent records.
- C. A plaque or sign designating the name may be placed on the building, park, or monument.

**2.48.060 - Renaming buildings, parks, and monuments**

- A. Once a name of a building, park, or monument has been adopted by the Belen City Council, the name shall not be modified or removed except by reapplication in compliance with the provisions of this ordinance and with substantial proof of malfeasance.

Be it ordained by the Governing Body of the City of Belen that this ordinance has been passed, approved and adopted this 19th day of April, 2021.



Jerah Cordova, Mayor

ATTEST:

  
Dorothy Flores, City Clerk

SEAL



# Belén

*The Hub City*

## APPLICATION FOR THE NAMING OF A CITY-OWNED PUBLIC BUILDING, MONUMENT, OR PARK

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

- Building Location: \_\_\_\_\_
- Monument Location: \_\_\_\_\_
- Park Location: \_\_\_\_\_
- Criteria for Nominee/Honoree:
  - Resident of origin of Belen: \_\_\_\_\_
  - Deceased: \_\_\_\_\_
  - Citizen in good standing: \_\_\_\_\_
  - Be of noble character: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Nominee/Honoree: \_\_\_\_\_

Brief Biography of individual to be honored: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

JERAH R. CORDOVA  
MAYOR  
RONNIE TORRES  
MAYOR PRO-TEM  
ANDREW DICAMILLO  
CITY MANAGER



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DANNY BERNAL JR.  
CITY COUNCILOR  
ROBERT NOBLIN  
CITY COUNCILOR  
FRANK F. ORTEGA  
CITY COUNCILOR

**RE: List of Named City Facilities**  
**Updated: 02-28-2020**

The following is a list of named city facilities.

- 9/11 Memorial Park
- Anna Becker Park
- Belen Arts District
- Belen Business Center
- Belen City Hall
- Belen Community Center
- Belen Harvey House
- Belen Fire Station – Main
- Belen Fire Station – Eastside Substation
- Belen Fire Station – Airport Substation
- Belen Municipal Court
- Belen Police Station
- Belen Public Library
- Belen Historic Railroad District
- Belen Regional Airport (BRG)
  - Neel Alexander Belen Region Airport
- Belen Road Department
- Belen Senior Citizens Center
- Belen Solid Waste Convenience Center
- Belen Veterans Memorial
- Belen Wastewater Treatment Plant
- Belen Water Department
- Belen Recycling Center
- Bugg Lights
- Doodlebug Park
- Eagle Park
- El Corazon de Belen Garden Park
- Jose Gallegos Park
- Old City Hall
- Rosedale Circle Median
- Rosedale Park
- Ross Park
- SPC Henry Byrd III Veterans Visitor Center
- Vivian Fields
- Welcome Park