



# Application for Excavation Permit



## Instructions

Application must be filled out completely and submitted with any and all supporting documentation. Applications must be submitted no less than one week prior to the project start date. (Exception: emergency repairs can begin without the permit, however, the application must be submitted as soon as the emergency is mitigated.)

Any and all permits required by State and Federal regulations must be obtained, and a copy shall be submitted with the application. Any affected businesses must be notified at least 24 hours prior to beginning work. Detours must be coordinated with the City.

Subcontractors will be allowed to work under the approved permit, however, the permitted agency will remain solely responsible for the project.

## Applicant Information

## Date:

Name of Applicant:	<input type="text"/>	Address:	<input type="text"/>
Telephone:	<input type="text"/>	Fax:	<input type="text"/>
Email Address:	<input type="text"/>		<input type="text"/>
Contact Person:	<input type="text"/>	<b>Permit #</b>	<input type="text"/>

Location of Project	<input type="text"/>
Scope of Project	<input type="text"/>
Start Date / Time	<input type="text"/>
Completion Date / Time	<input type="text"/>
Traffic Control Plan / Permit #	<input type="text"/>
# of Employees on job site	<input type="text"/>
Special Considerations	<input type="text"/>

### Permit Fees:

Driveway Apron / Curb Cut \$75.00

Pavement Cut / Removal or Excavation \$75.00 or \$3.00 / Sq. Ft. whichever is greater.

Road Cut - If Applicable \$175.00

Total Fees: \$\_\_\_\_\_

**Note: The City of Belen will inspect the improvements or repairs for compliance with City Ordinance 12.04.010 - 0.50**



*Applicant*

*Print*

*Community Maintenance Director*

*Print*

Approval Date

*MM*

*DD*

*YY*