

CITY COUNCIL SPECIAL MEETING

January 29, 2018

4:00 p.m.

Mayor Jerah Cordova called the Special Meeting of the Belen City Council to order at 4:02 p.m. Roll Call taken by Brian McBain, Deputy City Clerk.

PRESENT: Councilor David Carter
Mayor Pro-Tem Frank F. Ortega
Mayor Jerah R. Cordova
Councilor Darleen Aragon

NOT PRESENT: Councilor Wayne Gallegos

CITY MANAGER: Leona Vigil

DEPUTY CITY CLERK: Brian McBain

REPORTER: Not Present

OTHERS: See attached Sign-in Sheet

PLEDGE OF ALLEGIANCE

Mayor Cordova led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Cordova asked for a motion to approve the agenda. Councilor Ortega made a motion. Mayor Cordova asked for a second. Councilor Aragon seconded the motion.

Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor Darleen Aragon	Yes	
Councilor David Carter	Yes	Motion Carried

DISCUSSION

A) 2nd QUARTER FINANCIAL REPORT

Ms. Roseann Peralta presented and detailed the financial report for the Council, stating that overall the funds are doing well and we are mostly on track as projected, Ms. Peralta will be taking some adjustments to the next meeting, and also stated that we are close to our required 15% of reserve. Councilor Carter advised that it seems we are waiting on reimbursements for the amount of projects we have going on, is this impacting our numbers and our reserve fund. Ms. Peralta advised that we only have one project coming out of our general fund, so this is little to no impact, we just need to continue to build our reserves, especially to hold this for emergencies.

Councilor Ortega advised that the rumor is we have extra money, however we have not seen this, but if we do have this we may work on a 2% raise for our employees across the board but we must consider keeping the money in reserves also so we do not have to borrow for this later. Mayor Cordova asked if we could use water funds to repair the asphalt when lines break, instead of taking this directly out of our street funds, can this be done. Ms. Peralta stated that it was her understanding that the repairs are part of the while work order itself, so this should be done already, there still is money in the street fund for asphalt, which totals as of now \$100,000. Mayor Cordova advised that he wants to make sure the money is available for this to be used on the streets that need repairs. Ms. Peralta advised that the fuel sales at the Airport have improved, and the system seems to be working which shows in the numbers themselves. Councilor Carter advised that this should improve because of the repairs that have been done at the pump itself. Mayor Cordova advised that there are future plans for the Airport runway that are in the making to ensure the federal money is spent moving forward.

DISCUSSION WITH POSSIBLE ACTION

APPROVAL/DISAPPROVAL OF THE 2018 ELECTION PRECINCT BOARD MEMBERS AND TRANSLATORS.

Ms. Leona Vigil presented the list of precinct workers and translators that will be working the election at the Belen Public Library, Belen Community Center and Belen City Hall, there are a total of 9 poll workers and 2 alternates. We have eliminated employees working at the precincts at this time, and there have been no reported conflicts of interest in these workers, they live within the municipality and are registered to vote.

Mayor Cordova asked for a motion. Councilor Carter made a motion to approve. Mayor Cordova asked for a second. Councilor Aragon seconded the motion. Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor Darleen Aragon	Yes	
Councilor David Carter	Yes	Motion Carried

ADJOURNMENT:

Mayor Cordova asked for a motion to adjourn today's Special Council Meeting. Councilor Carter made a motion to adjourn. Councilor Aragon seconded the motion. Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor Darleen Aragon	Yes	
Councilor David Carter	Yes	Motion Carried



Jerah Cordova, Mayor



Brian McBain, Deputy City Clerk