

SPECIAL CITY COUNCIL MEETING

March 13, 2017

6:00 p.m.

Mayor Jerah Cordova called the Special Meeting of the Belen City council to order at 6:00 p.m. Roll Call taken by Leona Vigil, City Manager.

PRESENT: Councilor Frank Ortega
Mayor Pro-Tem Darleen Aragon
Mayor Jerah Cordova
Councilor Wayne Gallegos

Absent: Councilor David Carter

CITY MANAGER: Leona Vigil

REPORTER: Clara Garcia, VC News Bulletin

OTHERS: See attached Sign-in Sheet

PLEDGE OF ALLEGIANCE

Mayor Cordova led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Cordova asked for a motion to approve the agenda. Councilor Ortega made a motion to approve the agenda. Mayor Cordova asked for a second. Councilor Gallegos seconded the motion.

Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor Darleen Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion Carried

DISCUSSION WITH POSSIBLE ACTION

APPROVAL/DISAPPROVAL OF THE AIRPORT FUEL SUPPLY CONTRACT: *Deborah Abingdon*

Deborah is seeking Council approval for the Airport Fuel Supply Contract. She advised the Council that she has no issue with the contract. The contract is with Phillips 66 Fuel Supplier. Quality Assurance practice and training will be involve. She assured the Council that Roseann has reviewed the contract extensively. The tanks are insured. Only buy fuel from them; the City will be branded. We cannot sell the fuel for automobile use. She will have to put up a sign and credit card machine along with take some training. We will be able to terminate the agreement with a 90-day written notice. Councilor Ortega asked what we were doing with the revenue we are making. Deborah added that any revenue would be put back into the airport. Leona did not know for certain that surplus would be made off of fuel. Councilor Aragon asked about security measures. Deborah answered that they will install cameras. Clara, from the New Bulletin, asked when it will start. Deborah answered that she is waiting for IT to set up the credit card machine.

Mayor Cordova asked for a motion. Councilor Gallegos made a motion to approve. Mayor Cordova asked for a second. Councilor Aragon seconded the motion. Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor Darleen Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion Carried

APPROVAL/DISAPPROVAL OF THE AIRPORT LAND LEASE AGREEMENT(S): *Deborah Abingdon*

Deborah advised the Council that the individual she is buying the hangar from would like to put up a hangar next to the one he is selling. She stated that the lease amount will be on the lower end for square feet. Deborah's rationale is that there hasn't been any activity in four years, and she didn't want to raise the rate at this time. The cost is .08 cents per square foot for the property, including setbacks of the property. The agreement is for twenty years. Councilor Gallegos questioned the probability of raising the rent. Mayor Cordova answered, in Section 5, the rent can be readjusted every five years. Councilor Aragon asked if the City stays with improvements after termination. According to Section 8, the lessee shall, at their option, have 90 days to remove all buildings, facilities, fixtures and other construction.

Mayor Cordova asked for a motion. Councilor Gallegos made a motion to approve. Mayor Cordova asked for a second. Councilor Ortega seconded the motion. Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor Darleen Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion Carried

APPROVAL/DISAPPROVAL OF THE ENGINEERING SERVICE NOTICE OF AWARD FOR THE SAN LORENZO CDBG PROJECT: *Steve Tomita*

Steve Tomita received four bids for the engineer services for the San Lorenzo La Luz Project. He reported that he, Ralph Jaramillo and Roseann rated the bids that were submitted. Molzen Corbin came ahead by 1 point. Steve did state that a protest was received on the procurement process. Councilor Ortega asked Leona her recommendation. Leona replied; she recommends that the City proceed with Molzen & Corbin as the engineer for the project. She reiterated that there was a protest on the procurement process, but it was resolved. She assured the Council that the procurement process was followed and again recommended to proceed.

Mayor Cordova asked for a motion. Councilor Gallegos motion to approve. Mayor Cordova asked for a second. Councilor Ortega seconded the motion. Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor Darleen Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion Carried

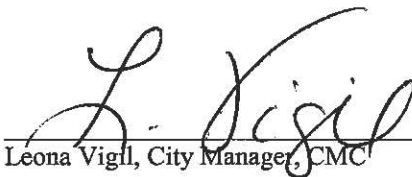
ADJOURNMENT:

Mayor Cordova asked for a motion to adjourn tonight's Regular Council Meeting. Councilor Ortega made a motion to adjourn. Councilor Gallegos seconded the motion. Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor Darleen Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion Carried



Jerah Cordova, Mayor



Leona Vigil, City Manager, CMC