

**REGULAR CITY COUNCIL MEETING**

**March 7, 2016**

**6:00 P.M.**

Mayor Jerah Cordova called the Regular Meeting of the Belen City Council to order at 6:00 P.M. Roll call taken by Leona Vigil, City Clerk.

**PRESENT:** Councilor Darleen Aragon  
Mayor Pro-Tem Wayne Gallegos  
Mayor Jerah Cordova  
Councilor Frank Ortega  
Councilor David Carter

**CITY MANAGER:** Jay Ruybalid

**CITY CLERK:** Leona Vigil

**REPORTER:** Clara Garcia, VC News Bulletin

**OTHERS:** See attached sign-in sheet

**PLEDGE OF ALLEGIANCE**

Mayor Jerah Cordova led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Mayor Jerah Cordova asked for a motion to approve the agenda. Councilor Frank Ortega motioned to approve the agenda. Councilor Wayne Gallegos seconds the motion. Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor David Carter	Yes	
Councilor Wayne Gallegos	Yes	
Councilor Darleen Aragon	Yes	Motion Carried

**APPROVAL OF MINUTES**

Mayor Jerah Cordova informed the Council that the Minutes were not available for action tonight.

**PUBLIC COMMENTS**

Mayor Cordova asked if there was anyone with a public comment.

**Ronnie Torres:** He invited everyone to the Balloon Event on March 18-20 at Eagle Park.

There were no more public comments at this time and Mayor Cordova closed this portion of the meeting.

**PRESENTATION**

**MARCH 1, 2016 REGULAR MUNICIPAL ELECTION CANVASS: Leona Vigil, City Clerk**

Leona went over the Canvassed Election Results from the 2016 Regular Municipal Election. A copy of the Canvass is attached hereto and made an integral part of these minutes by reference.

**ADJOURNMENT OF THE CURRENT CITY COUNCIL (SINE DIE)**

Mayor Jerah Cordova asked for adjournment. Councilor Frank Ortega so moved. Councilor Wayne Gallegos seconds the motion. Roll Call Vote.

Councilor Frank Ortega      Yes  
Councilor David Carter      Yes  
Councilor Wayne Gallegos    Yes  
Councilor Darleen Aragon    Yes      Motion Carried

**SWEARING IN THE NEWLY ELECTED OFFICIALS**

The Honorable Magistrate Judge John Chavez swore in David Carter and Wayne Gallegos as the City’s newly elected Councilors. A copy of their certificates are attached hereto and made an integral part of these minutes by reference.

**ROLL CALL**

Councilor Darleen Aragon  
Councilor Wayne Gallegos  
Mayor Jerah Cordova  
Councilor Frank Ortega  
Councilor David Carter

**DISCUSSION WITH POSSIBLE ACTION**

**APPROVAL OR DISAPPROVAL OF THE SUNRISE MOU: Steve Tomita, P & Z Director**

Mayor Cordova reported that the MOU will have the City of Belen take over the water and sewer infrastructure at Sunrise Bluffs. He explained that there are some obligations that have to happen before that officially takes place, which were outlined at the previous meeting. Steve Tomita stated that the MOU has stipulations that must be met; they will be doing a TV scanning of the sewer line, up to 75%. The City will be sent an engineer report on the status of the lines, and the lift station lift station will have to be improved.

Bob Pruitt, Home Owner Association President, has reviewed the MOU and stated that it is acceptable.

Mayor Cordova pointed out that page 4, item B, had 3 blanks. Steve answered that time periods had to be filled in. Bob Pruitt replied that the TV scan should be complete within 60 days.

Mayor Cordova asked for a motion. Councilor Frank Ortega made a motion to approve the agreement for the acquisition of water and wastewater utilities located within Sunrise Bluffs Subdivision with the amendment of 60 days to camera the lines. Councilor Wayne Gallegos seconds the motion.

Councilor Frank Ortega      Yes  
Councilor David Carter      Yes  
Councilor Wayne Gallegos    Yes  
Councilor Darleen Aragon    Yes      Motion Carried

**APPROVAL OR DISAPPROVAL OF THE ASSET MANAGEMENT PLAN RESOLUTION: Jay Ruybalid, City Manager**

Jay Ruybalid informed the Council that this Resolution is in reference to the Water Trust Board Application for funding for the re-drilling of Well #5. Phase II of the process request is that the City implement a City Asset Management Plan. The City is given 3 years to implement the Plan, if this resolution is approved. Jay informed the Council that the team to put this plan together includes Dale, Ralph, Roseann and Jay. He informed them further that they will hold quarterly meetings and will be working with engineering firm to implement the Plan.

Mayor Jerah Cordova asked for a motion. Councilor Wayne Gallegos motioned to approve. Mayor Cordova asked for a second. Councilor Darleen Aragon seconds the motion. Roll Call Vote:

Councilor Frank Ortega      Yes  
Councilor David Carter      Yes  
Councilor Wayne Gallegos    Yes  
Councilor Darleen Aragon    Yes      Motion Carried

**APPROVAL OR DISAPPROVAL OF THE AWARD RECOMMENDATION FOR LEGAL SERVICES: Roseann Peralta, Finance**

Roseann Peralta reported that she received two proposals for Legal Services on February 8<sup>th</sup>. One was a legal firm out of Santa Fe and one is an independent attorney with an office in Corrales, Renee Barela-Gutierrez. Presentations were held and listened to by the Committee. Ms. Gutierrez received the highest score from the Evaluation Committee. Ms. Gutierrez has knowledge and experience in all areas of municipal, county and state government. She also has experience working with union negotiations and contracts. Ms. Gutierrez has agreed to a \$45,000 budget, for 12 months. Roseann is seeking approval of her recommendation to award the contract to Ms. Renee Barela-Gutierrez. Councilor Gallegos reported that this Law Firm is with Corrales, and does contract work with Socorro. Councilor Gallegos stressed that he liked the fact that the contract states that Ms. Gutierrez would not charge per diem to come to meetings. Councilor Gallegos verified with Roseann that there is a thirty day termination clause in the contract.

Mayor Jerah Cordova asked for a motion. Councilor Wayne Gallegos motioned to approve the recommendation from Roseann to hire the Legal Service as presented. Councilor David Carter seconds the motion. Roll Call Vote:

Councilor Frank Ortega      Yes  
Councilor David Carter      Yes  
Councilor Wayne Gallegos    Yes  
Councilor Darleen Aragon    Yes      Motion Carried

**DIRECTOR APPROVAL OR DISAPPROVAL OF THE MAP RESOLUTION: Jay Ruybalid, City Manager**

Jay Ruybalid informed the Council that the MAP and COOP monies are state funds. In Fiscal Year 2015-2016, the City did not receive any MAP monies, but received \$110,000 in COOP monies. He stated that for the upcoming Fiscal Year 2016-2017, we are hopeful for about \$100,000. Jay explained that the resolutions do not list any roads itself, but there will be an attachment showing the list of roads; MAP monies would be used for Edward and Lopez Loop and possibly Martha Jean and COOP monies would be used for East Ross to Campana and Third Street from Reinken to Bernard. If the City receives funding for the Re-drilling of Well #5 that money will be used towards Martha Jean. Jay reported that there is a 25% match for each.

Mayor Jerah Cordova asked for a motion. Councilor Frank Ortega so moved for approval. Councilor Wayne Gallegos seconds the motion. Roll Call Vote:

Councilor Frank Ortega      Yes  
Councilor David Carter      Yes  
Councilor Wayne Gallegos    Yes  
Councilor Darleen Aragon    Yes      Motion Carried

**APPROVAL OR DISAPPROVAL OF THE COOP RESOLUTION: Jay Ruybalid, City Manager**

Mayor Jerah Cordova asked for motion. Councilor Wayne Gallegos motioned to accept the COOP Resolution # 2016-03. Councilor Darlene Aragon seconds the motion. Roll Call Vote:

Councilor Frank Ortega      Yes  
Councilor David Carter      Yes

Councilor Wayne Gallegos Yes  
Councilor Darleen Aragon Yes Motion Carried

## **INFORMATIONAL ITEMS** **CITY MANAGER'S REPORT**

Jay reported that he attended the Economic Development Luncheon with Steve Tomita and the Mayor on February 26<sup>th</sup>, which was very beneficial. Ribbon Cutting Ceremony for Camino de Llano Ponds will be March 16<sup>th</sup> at 10:00 A.M. The Airport Fuel Station is moving right along. The City's new web-site is set to launch on March 18<sup>th</sup>. He announced that Capital Outlay Funds received were for 300,000 for the DC Sewer Line, 415,000 for Vivian Field Phase II and 70,000 for the VA Memorial. He also reported that the generator that was at the PD is now at City Hall, and the tough pad computers are being tested.

Councilor Gallegos stated that the residents in the area of Aragon are happy with the lights that have been installed on the Aragon Bridge. Councilor Carter asked about the appraisal on the properties on Aragon; Steve answered the he is still waiting to hear from the appraiser. Councilor Ortega mentioned the he brought up the deceleration lane and the lights on the Main Street Bridge with DOT. Councilor Carter stated that he had an individual from the Workshop in Los Chavez come up to him and say that Belen will be happy with a 24 hour urgent care. Councilor Carter believes she is not getting the information correctly. The individual suggested having an executive session with both Councils and the Commission. Mayor said that he would consider it. Councilor Carter mentioned that there is a maintenance plan that goes with the fuel tanks, and he'd be happy to work with Robert to put that together.

## **COMMUNICATION FROM CITY COUNCIL**

**Councilor Wayne Gallegos:** On the 16<sup>th</sup>, he met with MainStreet and had a meeting with the Library Board. On the 17<sup>th</sup>, he met with the Older Americans; they will have a new Director from the County. The Older Americans are interested in doing their own capital outlay this year. On the 18<sup>th</sup>, they had an Exit Meeting with Non-Metro on the Senior Center. Councilor Gallegos explained that they grade the senior center and see how it is doing. On the 23<sup>rd</sup>, the Senior Corp also had the state and federal come in and check on the grant with Bertha; the City qualifies for the grant again. RSVP is planning for the RSVP Luncheon. On the 24<sup>th</sup>, he met with the Schools to plan some infrastructure. The First was Election Day, and he thanked Leona and her staff for a successful election. On the 2<sup>nd</sup>, he met with Camino Rael referencing the Section 8 for Belen and Valencia County.

**Councilor David Carter:** On the 16<sup>th</sup> he attended the meeting in Los Chavez regarding the DC Sewer Line, which had a big crowd. Councilor Ortega and the Mayor did a good job in presenting. He thanked all the voters for another 4 years. He received a lot of good comments regarding the paving on Eperanza and Perizzitti. He was in Washington DC for training, and he was invited to a leadership conference in Georgetown. He asked Jay to check with insurance for the park next to the river. He added that we need to have a meeting between the City, School and P & Z and MRGCD to get together and discuss the park on the west side of the river.

**Councilor Frank Ortega:** He and Councilor Gallegos were able to get their projects to our legislature. He takes pride in working together to receive 300,000 for a joint project. The City also got a commitment from the Schools for 250,000 along with the City's commitment. He informed everyone that once the governor signs it, the money will be confirmed in June. He reported that he is already receiving calls from residents wanting to tie into the sewer. He mentioned that the City also received 70,000 for the VA Memorial and money for Vivian Fields, which will be used for ADA and a concession stand. He sent a letter to the newspaper thanking the voters for approving the GO Bonds. He congratulated Councilor Carter and Councilor Gallegos for a job well done on the election.

**Councilor Darleen Aragon:** They had a community forum at City Hall to discuss perceptions of Belen; she added that it seemed to be positive. She complimented the Rio Communities Senior Center, as well as Belens.

She attended the GBCC After-Hours that was held at US Bank. She stated that Bosque Farms feels left out on the hospital issue and they would like to be included.

**Mayor Jerah Cordova:** on the 16<sup>th</sup> of February he attended the MainStreet Forum and the Los Chavez Town Hall Meeting. On the 18<sup>th</sup> he attended the State Transportation Meeting south of town; they came to do a status check on the area and the DOT yard. He presented during that meeting on how transportation affects Belen's economy. On the 20<sup>th</sup> he had a constituent meeting. A convention for democrates was held in town. On the 26<sup>th</sup> there was a meeting at Fat Sats regarding economic development in Belen. Fat Sats got together with local businesses and they wanted to know what was going on with Belen's economy. There were 30 to 40 business owners in the building; very productive meeting. One of the big goals they would like to see is for the administration and council to figure out how we can spend more money locally at our businesses. On the 29<sup>th</sup> he had a bunch of meetings one of them was with Chief Robb on recruitment. He is working with Steve on a grant for old city hall.

### **EXECUTIVE SESSION**

#### **AN EXECUTIVE SESSION TO DISCUSS LIMITED PERSONNEL MATTERS REGARDING THE CITY'S APPOINTED POSITIONS, AS ALLOWED PER THE OPEN MEETINGS ACT 10-15-1 (H-2).**

Mayor Jerah Cordova asked for a motion to go into Executive Session to discuss limited personnel matters regarding the city's appointed positions, as allowed per the open meetings act 10-15-1 (H-2). Councilor Wayne Gallegos so moved. Councilor Frank Ortega seconds the motion. Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor David Carter	Yes	
Councilor Wayne Gallegos	Yes	
Councilor Darleen Aragon	Yes	Motion Carries

Councilor Jerah Cordova asked for a motion to return to an open meeting from a closed meeting. Councilor Darleen Aragon so moved. Councilor Frank Ortega seconds the motion. Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor David Carter	Yes	
Councilor Wayne Gallegos	Yes	
Councilor Darleen Aragon	Yes	Motion Carries

Councilor Jerah Cordova asked for attestation that discussion was limited personnel matters and no action was taken. Councilor Wayne Gallegos so moved. Councilor David Carter seconds the motion. Roll Call Vote:

Councilor Frank Ortega	Yes	
Councilor David Carter	Yes	
Councilor Wayne Gallegos	Yes	
Councilor Darleen Aragon	Yes	Motion Carries

### **ADJOURNMENT:**

Mayor Jerah Cordova asked for a motion to adjourn tonight's Regular City Council Meeting. Councilor Wayne Gallegos motioned to adjourn. Councilor Frank Ortega seconds the motion. Roll Call Vote:

Councilor Frank Ortega	Yes
Councilor David Carter	No

Councilor Wayne Gallegos Yes  
Councilor Darleen Aragon Yes Motion Carries

/s/ \_\_\_\_\_  
Darleen Aragon, Mayor Pro-Tem

/s/ \_\_\_\_\_  
Leona Vigil, City Clerk, CMC