

REGULAR CITY COUNCIL MEETING

June 3, 2013

6:00 P.M.

Mayor Rudy Jaramillo called the Regular Meeting of the Belen City Council to order at 6:00 P.M. Roll call taken by Anita Romero, Administrative Assistant to the City Manager.

PRESENT: Councilor David Carter
Mayor Pro-Tem Jerah Cordova
Mayor Rudy Jaramillo
Councilor Audrey Torres-Vallejos

ABSENT: Councilor Wayne Gallegos

CITY STAFF: Mary Lucy Baca, City Manager
Anita Romero, Administrative Asst.
Brenda Gurule, Recreation Dept.
Chief Dan Robb, Police Dept.
Lisa Miller, P & Z Dept.
Marcia Amaro, Billing Dept.
Manny Garcia, Fire Dept.
Kathy Peoples, Fire Dept.
Nicole Lardner, Fire Dept.
Chris Martinez, Fire Dept.
Nathan Godfrey, Fire Dept.

REPORTER: Abigail Ortiz, VC News Bulletin

OTHERS: See attached sign-in sheet

PLEDGE OF ALLEGIANCE:

Mayor Rudy Jaramillo led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Mayor Jaramillo asked to add the discussion of the lease agreement right after Public Comment, delete the Public Hearing for the Economic Development Ordinance, delete the Loan Agreement Action Item, and add executive session for limited personnel matters, pending litigation, and land acquisition. Councilor Jerah Cordova moved approval of the Agenda with the said changes. Mayor Jaramillo asked if there was a second. Councilor Audrey Torres seconds the motion. Roll Call Vote:

Councilor Audrey Torres-Vallejos Yes
Councilor Jerah Cordova Yes
Councilor David Carter Yes Motion carried

APPROVAL OF THE MINUTES DATED May 20, 2013

Mayor Rudy Jaramillo asked for a motion to approve the minutes dated May 20, 2013. Councilor David Carter moved to approve the minutes. Councilor Jerah Cordova seconds the motion. Roll Call Vote:

Councilor Audrey Torres-Vallejos Yes
Councilor Jerah Cordova Yes
Councilor David Carter Yes Motion carried

PUBLIC COMMENTS

Manny Garcia. Chief Manny Garcia announced that he has returned to work. Chief Garcia was out for three months. He is appreciative of all the calls, concerns, and emails he received from the public as well as co-workers. He thanked Nathan Godfrey for managing the Fire Department in his absence.

Dubra Kurnes-Padilla. Recommended establishing a recognition committee for volunteers in this community.

Jan Johnson. Reported that everything is falling into place for the Country American/Marathon Festival to be held August 17th. She thanked everyone for their help with the project.

PRESENTATIONS

GREATER BELEN CHAMBER OF COMMERCE LEASE AGREEMENT: Rhona Baca-Espinoza

Rhona Baca-Espinoza is the Executive Director of the Greater Belen Chamber of Commerce. GBCC is contracted with the City of Belen to house the Visitor/Tourism Center. The GBCC has received \$875 per month from the City for compensation for their services. Rhona handed out a detail copy of the services they provide. Councilor David Carter asked for a copy of the current contract. A copy of the contract was not available at this time. Rhona stated that they are the "Welcoming Committee" for the City, they take calls and send relocation packets, and visitor guides packets. Lodger's Tax budgets the Chamber as housing the visitor Center and is budgeted \$15,000 a year; they receive 10,000 a year. She explained that is why she has asked for a consideration to up the compensation to \$125 more a month which would make it an even \$1000.00 a month. Mayor Jaramillo asked how many members belong to the Chamber. Rhona answered in 2010 they had 125 active members and today they are close to 300 members. She added that it is the biggest Chamber in Valencia County. Rhona went on to say that she represents the City of Belen at Luncheons and Events. Mayor Jaramillo asked how many Executive Board Members there are. Rhona answered there is the President, President Elect, Vice President, Treasurer, Past President, and then there are (5) regular Board Members, and (3) ex-officio Board Members. The Board meets on a monthly basis; they have monthly networking luncheons. GBCC host a large Becker Street Festival the last Saturday in September. Mayor Jaramillo stated that Rhona and members of the Board are representing new businesses and attend various Ribbon Cuttings. Rhona reported that in addition to the Ribbon Cutting, they personally welcome each new business and provide each one of them with a framed dollar certificate ("Your first dollar of profit"). Mayor Jaramillo asked if there is a charge to businesses for advertising on the Chamber's Web-Site. Rhona answered no; that is part of their services. Councilor Carter asked Rhona what her relationship was with the Lodger's Tax Advisory Board. Rhona answered that she is on the Lodger's Tax Board as a Chamber Member. Councilor Torres asked if the contract amount had already been budgeted for. Mary Lucy answered yes. Mayor Jaramillo asked how many people do the Chamber employee. Rhona explained that there is a part time Office Manager whom gets paid out of the monies that are received from the City, and a part time Senior Volunteer that comes in the office 6 hours a week. She will also be getting a YDI Program Funded employee. Councilor Cordova stated he would like the contract to be more specific. Once the contract is finalized the Council and Executive Director will review the final contract.

EMPLOYEE OF THE QUARTER: Jerah Cordova, Mayor Pro-Tem

Mayor Pro-Tem Jerah Cordova announced and presented the Employee of the Quarter to Marcia Amaro. Marcia Amaro is the Supervisor in the Utility Billing Department. A copy of the letter and certificate are attached hereto. The Council thanked and commended Marcia for her hard work.

RECREATION DEPARTMENT UPDATE: Brenda Gurule, Recreation Director

Brenda announced that this past weekend was the Recreation's first ever "All Weekend Music Fest". The event took place Friday, Saturday, and Sunday and went really well. The Summer Recreation Program will begin Tuesday, June 11th and go thru July 19th. Recreation will take place on Tuesdays and go thru Fridays. Registration is being held for Youth Basketball. Denise, the Sports Coordinator conducted a Jump Start Camp.

The camp is to introduce 4 and 5 year olds the game of basket ball. The Community Centered sponsored a Tennis Camp this weekend, which had 31 participants. She started preparing for the Fourth of July Event. The average attendance at the Community Center is 150 to 200 people daily. Infinity High School Graduation was held at the Community Center.

DISCUSSIONS WITH ACTION REQUIRED

APPROVAL OR DISAPPROVAL OF THE FENCE INSTALLATION AT THE COMMUNITY GARDENS PARK: Dubra Kurnes-Padilla

Dubra reported that on March 25th the P & Z Commission approved a variance for the door fencing to be installed at the Community Gardens. The Park was adopted by Dubra and her husband in 2010. She wrote a Centennial Grant in 2012 to purchase fencing, create a focal point, boundaries, and security for the garden. The grant was not received; she received several quotes for fencing, but it is too expensive. She saw a fence made out of doors on Central Avenue in Albuquerque which could be a possibility for fencing. Councilor Carter asked if the neighbors have been surveyed on this proposed fence. Dubra answered they have, and some individuals are in favor, and some of the business have had questions.

Lisa Miller stated that on March 25th the Community Gardens came before the P & Z Council to get a variance on the fence height. The doors were extensively discussed. Lisa stressed that the variance was for the fence height not the type of fence. “If the doors go above 6 feet, it will have to be engineered according to state law”. Lisa reported that the final vote at the P & Z meeting was as stated by Steven Fitzgerald; he moved to approve the variance on the fence height restrictions for the height of a standard door on the east, south, and west sides of the property. The Community Garden Committee was informed that the final decision would be made by the Council as to what type of fence could go in there being the fact that the property is City owned. Lisa included the letter that was sent out the community and some responses in the Council’s packets. Councilor Carter stated that he has reviewed the P & Z Minutes and has reviewed the attachments in the packet and he does not see a single neighbor around there in support of this project. Councilor Carter asked if Lisa has received anything positive. Lisa answered she has not received any and Mary Lucy answered she received one.

Richard Brower, owner of Buckland Pharmacy has his business located caddy corner from the park. He emphasized that there is something nicer than can be put in that area, besides the doors.

Fernando Chavez owner of the four lots around the park does not approve of the doors at all.

Wilfred Chavez owner of Share n Care Pharmacy stated that he is all for beautifying Belen, but he does not approve the doors. “It does not go with the décor of Belen in this area”. Wilfred Chavez stated he would put money into it to come up with something nicer and safer.

Ed Padilla Community Member stated he does not believe that the door fence is going to pass. He believes some other options that Dubra presented could pass.

Mayor Jaramillo asked for a motion to approve or disapprove the door fencing at the Community Gardens. Councilor David Carter moved to disapprove the door fence. Mayor Rudy Jaramillo asked if there was a second. Councilor Audrey Torres-Vallejos seconds the motion. Roll Call Vote:

Councilor Audrey Torres-Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion Carries

APPROVAL OR DISAPPROVAL OF THE RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN RESOLUTION: STEVE TOMITA, P & Z DIRECTOR

Mary Lucy Baca, City Manager presented for Steven Tomita, who was not available at the meeting. Mary Lucy advised the Council that this Resolution was discussed at the last meeting, and as it was told to the Council, this is something that has to be done so that the City doesn’t have to return monies. “They are waiting for the Resolution, and it is something that has to be done every year”. If the Resolution does not pass then the City needs to return some money. Councilor Cordova stated that at the last meeting there was a conversation on the one for one replacement, and he asked Lucy to clarify that the City is required to approve this resolution

including the one for one replacement. Lucy answered yes. There were still several questions and concerns amongst the Council; however they know that it needs to be adopted now and annually.

Mayor Jaramillo asked for a motion to approve or disapprove the Anti-displacement and Relocation Assistance Plan Resolution. Councilor Jerah Cordova made a motion to approve the resolution. Mayor Jaramillo asked for a second. Councilor David Carter seconds the motion. Roll Call Vote:

Councilor Audrey Torres-Vallejos	No	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion Carries

APPOINTMENT OF COMMITTEE MEMBERS TO VARIOUS BOARDS: RUDY JARAMILLO, MAYOR

Mayor Jaramillo stated that Councilor Torres will replace Councilor Mary Aragon’s position on the Committees that she served on. Councilor Cordova asked about the Lodger’s Tax Committee. Mayor Jaramillo advised Rhona that he would give a replacement to her in place of Councilor Torres.

Mayor Jaramillo asked for a motion to approve or disapprove the various Committee Members. Councilor Jerah Cordova made a motion to approve the Committee Members as stated. Mayor Jaramillo asked for a second. Councilor Audrey Torres seconds the motion. Roll Call Vote:

Councilor Audrey Torres-Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion Carries

EXECUTIVE SESSION

AN EXECUTIVE SESSION TO DISCUSS LIMITED PERSONNEL MATTERS, PENDING OR THREATENED LITIGATION, AND LAND ACQUISITION.

Mayor Rudy Jaramillo asked for a motion to be excused from an Open Meeting to attend an Executive Session to discuss limited personnel matters, pending or threatened litigation, and land acquisition. Councilor Jerah Cordova moved to go into Executive Session to discuss limited personnel matters, pending litigation and land acquisition. Mayor Jaramillo asked if there was a second. Councilor David Carter seconds the motion. Roll Call Vote:

Councilor Audrey Torres-Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

Mayor Rudy Jaramillo asked for a motion to return to an Open Meeting. Councilor Jerah Cordova motioned to leave the executive session and enter into the open meeting. Mayor Jaramillo asked if there was a second. Councilor David Carter seconds the motion. Roll Call Vote:

Councilor Audrey Torres-Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

Mayor Rudy Jaramillo asked for a motion that no action was taken and that discussions were limited to limited personnel matters, pending or threatened litigation, and land acquisition and no action was taken. Councilor Jerah Cordova motioned that no action was taken and that the executive session was limited to personnel

matters, pending and threatening litigation, and land acquisition. Councilor David Carter seconds the motion.
Roll Call Vote:

Councilor Audrey Torres-Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

INFORMATIONAL ITEMS

City Manager's Report: Lucy handed out copies of Dale and John's Projects Report; a copy of which is attached hereto and made an integral part of these minutes by reference. She handed out a sample copy of the Economic Development By-Laws. She will be attending a meeting with the Catholic Church on Friday to discuss the Fiestas and the Country Americana. ICIP Training will be held on Monday June 10, 2013. The gate at the Old Recreation Center has been installed; codes have been issued to the City. The weekend Festival was very successful. She is currently working on Agreements with the Schools for the bus compound, Chamber of Commerce, ponding, Senior Center and and a digital files agreement with Molzen and Corbin. RFPs tree trimming were turned in. The City's drains have been cleaned and are ready for the rain.

Councilor Jerah Cordova: He attended Leroy's Retirement Luncheon. He had a meeting with the Library and Economic Development where they shared business ideas. MainStreet is the fiscal agent for the \$10,000 PNM grant. NM MainStreet is moving to the next phase of the MainStreet Program. MainStreet continues to implement the latest grant that they received from the Friends of MainStreet. The Hispano Chamber Installation Luncheon was last week; although he was unable to attend. He will be serving on the Hispano Chamber for another year. He attended a meeting in regards to the hospital; things are still moving at the same pace.

Mayor Rudy Jaramillo: He had a meeting with Tony Abo; they discussed the Main Street Cross Walk Project. He attended Leroy Vallejos Retirement Party. He continues to coach Little League; closing day is the 14th. He judged a beauty contest where the contestants were between 1-13.

Councilor David Carter: He attended a meeting on the 23rd with the School to discuss the Old Bus Compound Agreement. The Agreement was taken to the Board, where it was reviewed, but no action was taken. He too attended Leroy's Retirement Party. He reported that David Castillo is ready to start work on the In-Field.

Councilor Audrey Torres: She attended Leroy's Retirement Party. She inquired the patching efforts done by the Highway Department on the crosswalk on Main Street. Mayor Jaramillo advised her that they put dirt down first to make sure that it is packed before they put asphalt.

ADJOURNMENT:

Mayor Rudy Jaramillo asked for a motion to adjourn tonight's meeting. Councilor David Carter motioned to adjourn the meeting. Councilor Audrey Torres seconds the motion.

Councilor Audrey Torres-Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion Carries

/s/ _____
Rudy Jaramillo, Mayor

ATTEST:

/s/ _____
Mary Lucy Baca, City Manager, CMC