

SPECIAL CITY COUNCIL MEETING

July 30, 2014

1:30 PM

Mayor Jerah Cordova called the Special Meeting of the Belen City Council to order at 1:30 PM. Roll call taken by Leona Vigil, City Clerk.

PRESENT: Councilor Frank Ortega
Mayor Pro-Tem David Carter
Mayor Jerah Cordova
Councilor Darleen Aragon
Councilor Wayne Gallegos

CITY MANAGER: Jay Ruybalid
CITY CLERK, CMC: Leona Vigil

OTHERS: Roseann Peralta

PLEDGE OF ALLEGIANCE:
Mayor Jerah Cordova led the Pledge of Allegiance.

APPROVAL OF AGENDA
Mayor Jerah Cordova asked for a motion to approve the Agenda. Councilor Wayne Gallegos made a motion to approve the Agenda. Councilor Darleen Aragon seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Darleen Aragon	Yes	
Councilor David Carter	Yes	
Councilor Frank Ortega	Yes	Motion carried

DISCUSSION WITH ACTION REQUIRED
APPROVAL OR DISAPPROVAL OF THE 2013-2014 END OF THE YEAR BUDGET ADJUSTMENT RESOLUTION: ROSEANN PERALTA, FINANCE SPECIALIST

Roseann went over 20 page resolution showing the budget adjustments for the 2013-2014 Fiscal Year. A copy of the budget adjustments are attached hereto and made an integral part of these minutes by reference. She stated that most of the adjustments were increased to actuals. In administration, she increased the salary and benefits and in the police department she increased the legal fees. The Unemployment Comp Insurance was high because the City received the bill from the State for all the unemployment claims for the past 3 years; however the bill for this budget year is \$17,000. Councilor Wayne Gallegos asked Roseann how far the City was from the actual budget. Roseann answered that the City went below what was budgeted. Mayor Cordova clarified, the City spent more than what was budgeted, but didn't spend more than the revenues that were collected.

Mayor Jerah Cordova asked for a motion. Councilor Cater moved to approve the fourth quarter 2013-2014 Budget Adjustment Resolution. Councilor Wayne Gallegos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Darleen Aragon	Yes	
Councilor David Carter	Yes	
Councilor Frank Ortega	Yes	Motion carried

APPROVAL OR DISAPPROVAL OF THE 2013-2014 FOURTH QUARTER REPORT

RESOLUTION: ROSEANN PERALTA, FINANCE SPECIALIST

A copy of the 2013-2014 Fourth Quarter Report is attached hereto and made an integral part of these minutes by reference. Roseann reported that year to date actuals as of June 30, 2014 for General Fund were at 5.8, and the City's expenditures were at 5.6. She informed the Council that the original budget was approximately 5.4 in revenues and 5.3 in expenses. Roseann reported that the only department that was really high was the Community Service/Street Department. She stated that in the end, General Fund wound up with 89,000 revenue over expenditures. Roseann suggested refinancing or paying off the 2005 revenue bonds. She added that there are funds within the debt service to do so.

Mayor Jerah Cordova asked for a motion. Councilor Carter moved to approve the 2013-2014 End of the Year Fourth Quarter Report. Councilor Frank Ortega seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Darleen Aragon	Yes	
Councilor David Carter	Yes	
Councilor Frank Ortega	Yes	Motion carried

ADJOURNMENT

Mayor Jerah Cordova asked for a motion to adjourn the special meeting. Councilor Frank Ortega motioned to adjourn the meeting. Councilor David Carter seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Darleen Aragon	Yes	
Councilor David Carter	Yes	
Councilor Frank Ortega	Yes	Motion carried

/s/ _____
Jerah Cordova, Mayor

ATTEST:

/s/ _____
Leona Vigil, City Clerk, CMC