

**REGULAR CITY COUNCIL MEETING**

**February 18, 2013**

**6:00 P.M.**

Mayor Rudy Jaramillo called the Regular Meeting of the Belen City Council to order at 6:00 P.M. Roll call taken by Leona Vigil, Deputy Clerk

PRESENT: Councilor Wayne Gallegos  
Mayor Pro-Tem Mary Aragon  
Mayor Rudy Jaramillo  
Councilor David Carter  
Councilor Jerah Cordova

CITY STAFF: Mary Lucy Baca, City Manager  
Leona Vigil, Deputy Clerk  
Steve Tomita, P & Z Director  
Chief Dan Robb, Police Dept.  
Dale Tafoya, Utilities Director  
Kathy Peoples, Fire Dept.  
Joe Saiz, Fire Dept.  
Nathan Godfrey, Fire Dept.  
Robert Uecker, Airport  
Damian Rivera, Fire Dept.  
Chris Martinez, Fire Dept.  
Vanessa Griego, Fire Dept.  
Charles Cox, Fire Dept.  
Deborah Graham, Librarian  
Josie Gutierrez, Fire Dept.

REPORTER: Abigail Ortiz, VC News Bulletin

OTHERS: See attached sign-in sheet

**PLEDGE OF ALLEGIANCE:**

Mayor Rudy Jaramillo led the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

Mayor Jaramillo asked for a motion to approve tonight's Agenda. Councilor Wayne Gallegos made a motion to approve the Agenda. Mayor Jaramillo asked if there was a second. Councilor David Carter seconds the motion. Roll Call Vote:

Councilor Jerah Cordova Yes  
Councilor David Carter Yes  
Councilor Mary Aragon Yes  
Councilor Wayne Gallegos Yes Motion carried

**APPROVAL OF THE MINUTES DATED FEBRUARY 4, 2013**

Mayor Rudy Jaramillo asked for a motion to approve the minutes dated February 4, 2013. Councilor Wayne Gallegos moved to approve the minutes. Mayor Jaramillo asked if there was a second. Councilor Mary Aragon seconds the motion. Roll Call Vote:

Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	
Councilor Mary Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion carried

**PUBLIC COMMENTS**

**Frank Shupp:** Mr. Shupp wanted to introduce himself to the public. He is one of the partners and Vice President of Ameris Health Systems. He mentioned that he has worked very hard on the proposed hospital project for Belen. He reported that he will be part of the Presentation that will be held on Wednesday at 3:00 PM in the County Commission Board Room. He feels that an excellent team has been assembled with local oriented individuals.

**Alex Robles:** He is representing Jamco Electric Motor Repair, where he serves as President of the company. He would like to offer his services to the City of Belen. The company is located at 5418 Edith, but he is willing to pick up any items that are needed for service. He handed out a flyer and business card which is attached hereto.

**PRESENTATIONS**

**FIRE DEPARTMENT STATS: MANNY GARCIA, FIRE CHIEF**

Chief Manny Garcia recognized his employees that were present at that meeting (listed above). Chief Garcia then went over his presentation. A copy of his presentation is attached hereto and made an integral part of these minutes by reference. Councilor Wayne Gallegos asked about his Prevention Program. Chief Garcia advised that the program the Councilor is referring to is Safety Awareness, and he does provide that through the kids that come thru the Department and by training with the City. Councilor Jerah Cordova asked the Chief if he thinks the false alarm calls are something that needs to be addressed. Chief Garcia answered that a false alarm costs money, and he thinks the City should look into some kind of ordinance to help monitor that. Councilor Cordova then asked Chief Garcia, related to his priorities, what he would label as his top two. Chief Garcia answered a Fire Station, and the second priority is a close tie between hiring an additional fire fighter and the purchase of two new ambulances. Mary Lucy Baca thanked Chief Garcia and advised him that his presentation was excellent.

**PUBLIC LIBRARY DEPARTMENT UPDATE: DEBORAH GRAHAM, LIBRARY DIRECTOR**

Deborah Graham thanked her Board Members and Volunteers that were present at the meeting. Deborah then went over her presentation; a copy of which is attached hereto and made an integral part of these minutes by reference. Councilor Wayne Gallegos stressed that this was one of the departments that got “hit very hard” during the cut backs. The Library is being open at a minimum as per the requirements from the State, with 3.5 full time employees. The Library is now branching out to the Harvey House. Councilor Gallegos stated that it is the responsibility of the City to look into that department and do everything it can to continue to support and help with it’s growth. Mayor Jaramillo agreed that the Library needs to get back to its regular schedule. Dubra Kurnes-Padilla asked how many hours and employees are needed to be restored to the Library’s original schedule. Deborah answered that right now they have 3.5 full time employees, and when they were open full time they had 8.5 and the Library was opened 54 hours. Mary Lucy Baca thanks Deborah for all her hard work.

**PUBLIC HEARING**

**LIQUOR LICENSE (BEER AND WINE ONLY) REQUEST FOR MOONRAKERS, INC: LEONA VIGIL, DEPUTY CLERK**

Leona advised the Council that Moonrakers, Inc has applied for a Liquor License with the State. The City must hold a Public Hearing for anyone with questions or concerns. She advised that the Restaurant will be located at 2100 Camino del Llano (the old Jake and Andres Bldg). Mayor Rudy Jaramillo asked if there was anyone with public comment. Councilor Wayne Gallegos reminded everyone that this Liquor License was for Beer and Wine only. Leona added that the closest church is 1.10 miles away and the closest school is 1.4 miles away

which meet the criteria. Mayor Rudy Jaramillo asked again if there was anyone else with public comment. Nino Trujillo, Real Estate Broker advised the Council that the property is owned by the Tabet Lumber Co. He also advised that the owner obtained a 3 year lease with options. The lease will begin March 1<sup>st</sup>. Nino is happy to see more employment options here in town. The Public Hearing was closed.

**DISCUSSIONS WITH ACTION REQUIRED**

**APPROVAL OR DISAPPROVAL OF THE RESTAURANT LIQUOR LICENSE ISSUED TO MOONRAKERS, INC.: LEONA VIGIL, DEPUTY CLERK**

Leona stated that a public hearing for this issue was just held and now she is required to obtain the approval of the Council. Councilor David Carter asked if this was a new license or a license transfer. Leona advised that it is new license.

Mayor Rudy Jaramillo asked for a motion. Councilor Wayne Gallegos motioned to approve the application for the liquor license to Moonrakers. Councilor David Carter seconds the motion. Roll Call Vote: Roll Call Vote:

Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	
Councilor Mary Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion Carries

**APPROVAL OF DISAPPROVAL OF THE AWARD RECOMMENDATION FOR ON-CALL ENGINEERING SERVICES PROVIDED AT THE BELEN ALEXANDER AIRPORT: LEONA VIGIL, DEPUTY CLERK & ROBERT UECKER, AIRPORT MANAGER**

Leona read the recommendation of award to the City Council; a copy of the letter and point summary is attached hereto and made an integral part of these minutes by reference. There were 3 proposals received for the On-Call Engineering RFP. Molzen Corbin received the highest points which were 399 out of 400. Molzen Corbin received higher points in the proximity and familiarity with the area section. After discussion and review of the point summary, the Committee has agreed that the award of the contract be issued to Molzen and Corbin. Councilor Jerah Cordova asked if cost was considered. Robert Uecker, Airport Manager answered that according to FAA Regulations, the RFP is not allowed to seek costs for awarding a contract. Councilor Cordova asked what type of work the engineer would be doing. Robert answered that there is a CIP list of projects for the next four years that they work from. One of the top projects is to design and construct the cross runway.

Mayor Rudy Jaramillo asked for a motion to approve or disapprove the recommendation of the On-Call Engineering Services. Councilor Wayne Gallegos motioned to approve. Councilor Jerah Cordova seconds the motion. Roll Call Vote: Roll Call Vote:

Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	
Councilor Mary Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion Carries

**APPROVAL OR DISAPPROVAL OF THE NM DOT MAP APPLICATION SUBMITTAL: MARY LUCY BACA, CITY MANAGER, CMC**

Mary Lucy Baca advised the Council that before them was a resolution to accept the application submittal for MAP Funding to be used on Christopher Road Improvements. She believes that there is a 25% match fund. Councilor David Carter asked Bridgett from Wilson & Co. Engineering what the cost of the project would be. Bridgett answered that it is approximately \$450,000.

Mayor Rudy Jaramillo asked for a motion to approve or disapprove of the NM DOT Application. Councilor

Mary Aragon motioned to approve the submittal of the MAP application. Councilor Wayne Gallegos seconds the motion. Roll Call Vote: Roll Call Vote:

Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	
Councilor Mary Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion Carries

**APPROVAL OR DISAPPROVAL OF THE CONTRACT AWARD FOR THE PROPOSED STREET SWEEPER: LEONA VIGIL, DEPUTY CLERK & DALE TAFOYA, UTILITIES DIRECTOR**

Dale advised the Council that after thorough research, the vacuum type sweeper is only recommended on airport runways, highways, and roads that are excellent shape. The vacuum type of sweeper is great on straight roads; however on the back roads, or roads that are uneven the sweeper will lose suction, and will throw the dirt out. He recommends that we stay with the same type of sweeper we have now which is a mechanical air sweeper, but with a different model. He stated that we go with the Elgin Eagle model. He added that it is the top of the line sweeper. Bernalillo, DOT, and Los Lunas all have an Elgin Eagle, and highly recommend it. Councilor Mary Aragon asked Dale if he has seen it work. Dale answered yes, and he has also talked with the operators of the sweeper. Councilor Aragon asked how long have they had their sweepers, and have they needed any repairs. Dale answered Los Lunas has had theirs for 3 years, and there has been no down time. He only wants one operator to handle this sweeper, and he will make sure that the sweeper remains maintained. The Elgin Sweeper dumps into a dump truck, so he plans on having a dump truck on stand-by on those days. Councilor Wayne Gallegos asked for an explanation on why the sweeper went over the budgeted cost. Dale answered because he doesn't want a sweeper that will start breaking down in a year or two, and he wanted good warranties. Dale reported that Roseann will put a down payment on the street and pay a one-time payment each year until paid. Dale added that because the company is local, all the training will be held down here in Belen. Leona reminded the Council that Roseann, Finance Clerk recommends \$20,000 down and financing for five years. Dale advised the Council that the sweeper comes with a two year bumper to bumper warranty and five year on electrical, transmission etc.

Mayor Rudy Jaramillo asked for a motion to approve or disapprove the contract award for the proposed street sweeper. Councilor Mary Aragon motioned to approve the street sweeper as per Dale Tafoya's recommendation. Councilor Wayne Gallegos seconds the motion. Roll Call Vote: Roll Call Vote:

Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	
Councilor Mary Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion Carries

**APPROVAL OR DISAPPROVAL OF THE RECOMMENDATION OF QUALIFICATION FOR THE PROPOSED HOSPITAL PARCEL LEASE: STEVE TOMITA, P & Z DIRECTOR**

Steve Tomita advised the Council that as of right now the Committee is not in a position this evening to make a recommendation and move forward. The Evaluation Committee is still asking questions and gathering information.

Mayor Rudy Jaramillo asked for a motion. Councilor Jerah Cordova motioned to table the recommendation of qualifications for the proposed hospital. Councilor David Carter seconds the motion. Roll Call Vote: Roll Call Vote:

Councilor Jerah Cordova	Yes
Councilor David Carter	Yes
Councilor Mary Aragon	Yes

## INFORMATIONAL ITEMS

**City Manager's Report:** Mary Lucy Baca went over the City Manager's, Public Works and Projects Reports. A copy of these reports are attached hereto and made an integral part of these minutes by reference. She had a meeting with NMDOT on the 13<sup>th</sup>. She advised the Council that the School Crossing on Main Street is now equipped with ADA ramps and striping; the signage will happen next. BNSF plans on adding tracks near Barboa Bridge. The 400,000 that was being held by HUD for the Community Center Phase III, turns out to be 900 and 400 is the City's match. She is recommending that she write them a letter and tell them at this time we cannot proceed; the City does not have the 55 to 45 percent match. Dale has advised her that he will get the walls at the Harvey House cleaned up once it gets warm. Dale advised the Council that his crew is going to paint the walls. The Timeclock Policy is almost complete. There will be Driver's Training for all employees on the 21<sup>st</sup>. Pre-Con Meeting for the Blower Install at the Waste Water Plan will be held on Thursday the 26<sup>th</sup> at 9AM. The Christopher Road Bid Opening is on the 21<sup>st</sup> at 10:00 AM. She plans on putting Lorrain Court on next year's budget; the project will cost approximately 20,000. Phase IV of the Becker Ave. project will be advertised this spring. The water and sewer tie-ins have been completed for Our Lady of Belen. GRT's are good. Individuals are breaking into the old City Hall. The smoke test was completed at Infinity High. Dale informed the Council that the School has some leaks throughout the building. Mary Lucy had Dale give an update on the sewer line replacement. Dale stated that they have replaced the sewer line between Reinken and Church St., right behind Sach's 5<sup>th</sup> Auction and David's Men Wear. The cost of the sewer line replacement was 21,000. Fields one and two are ready for the tournament. Councilor Jerah Cordova asked Dale if he could have the other school cross walks and speed bumps painted too.

**Councilor Wayne Gallegos:** Councilor Gallegos was at the site when the sewer replacement took place on Reinken Ave and Church St. He reported that TLC and a City employee were also on the site, towards the south end when the job was almost complete. There were some tie-ins, responsibility of the businesses, which had to tie into the City's main line. The City's line was in bad shape, therefore the company decided to move over a few feet to avoid using the same line. He attended Valencia County Day at the State Legislature on 5<sup>th</sup>. On the 6<sup>th</sup> he met with the Boundaries Committee. On the 13<sup>th</sup> he met with NMDOT; they will continue to work with Valencia County and Belen. On the 14<sup>th</sup> he attended the Del Rio Senior Citizen's Valentine's Day Party. On the 15<sup>th</sup>, the IT Committee met; he suggested the committee come up with a 5 year plan. The Senate Bill for solar panels at the Belen Senior's Parking Lot is at the State Legislature.

**Mayor Rudy Jaramillo:** He attended Valencia Day in Santa Fe where they had a traditional matanza. He was at the Mayor Caucus on Thursday. On Friday he attended the Metro Transportation Meeting where they discussed wanting to form their own Board. He is looking into placing the Greater Economic Development Board under the City.

**Councilor Mary Aragon:** She attended the Boundaries Committee Meeting where they discussed the same premise where they left off of, and they have asked Lisa to pull the next 20 properties for them for review; mainly along the Main Street. The next meeting will be held next Thursday the 28<sup>th</sup>. A meeting with RSVP will be held on the 27<sup>th</sup>; they will discuss plans for the Volunteer Appreciation Luncheon. She had a concern that was brought to her attention with the manhole cover on Bernard and Main; she said it may be sinking. A business owner in that area also stated that when a semi goes by it shakes his building. Dale advised Councilor Aragon that he discussed the issue with NMDOT since it is a State road, and concluded that the Manhole belongs to Century Link. DOT took measurements and is sending them to their engineers. Mary Lucy added that NMDOT sat in the business that was complaining of his building shaking for a couple of hours, several

vehicles passed and they did not feel any shakes. The business owner will need to contact the State with any questions or complaints.

**Councilor Jerah Cordova:** Belen MainStreet continues to work with the Farmer’s Market. Currently the Farmer’s Market does not have a Director, and Belen MainStreet does not have the funding to support a Director. He would like to work with the City on some ideas on how to obtain a Director for that program. Before, the Farmer’s Market was operated by a private entity through the EDC and more recently through MainStreet. He has attended many more hospital meetings, and the proposed hospital team has been preparing a strong presentation for the County Commission on Wednesday.

**Councilor David Carter:** He attended the Recreation Meeting February 6<sup>th</sup>; they are getting ready for spring sports. Registration for Little League, Soccer, and softball are being held. He continues to work with Mr. Castillo on the softball fields. A Volunteer Coach at the High School, by the name of Jonathan who happens to be a Regional Director for ASA, has offered to bring in tournaments to Belen. He attended the School Board Meeting on February 12<sup>th</sup> where Councilor Gallegos was honored for his participation in the Annual Matanza. At the meeting, they also confirmed the canvassing; Lola Quintana and Adrian Pino were re-elected, and the Superintendant was rehired for the upcoming 13-14 School Year. He will take a rough draft copy, which Lucy prepared, of the agreement between the City and the Schools for the Old Bus Compound to hopefully start negotiations.

**ADJOURNMENT:**

Mayor Rudy Jaramillo asked for a motion to adjourn tonight’s meeting. Councilor David Carter motioned to adjourn the meeting. Councilor Wayne Gallegos seconds the motion.

Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	
Councilor Mary Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion Carries

/s/ \_\_\_\_\_  
Rudy Jaramillo, Mayor

**ATTEST:**

/s/ \_\_\_\_\_  
Mary Lucy Baca, City Manager, CMC