

**RFP 2017-02**

Residential & Commercial Solid Waste Collection and Disposal Services

-Addendum to Scope of Work July 21, 2017

**Addendum #3**

Proposals to be received at Belen City Hall 100 S. Main Street, Belen NM 87002

August 17,2017@2PM

This addendum is issued for informational purposes and is hereby made a part of the proposal documents. Please attach this addendum to the documents in your possession.

Changes/additions highlighted in **yellow**

**D. SCOPE OF WORK (pg. 3 & 4)**

Customer rates for the removal and disposal of solid waste refuse waste shall be determined by the City of Belen using the Offeror and City negotiated Contract as the basis for such determination. The following shall apply:

- a. Offeror shall supply all necessary ancillary equipment, labor, utilities and supplies necessary to the fulfillment of services.
- b. Offeror will procure all licenses and give all notices necessary and incidental to the lawful fulfillment of the services provided.
- c. All services performed will be to the highest industry standards for services of this type and will be performed by those customarily engaged in refuse collection and disposal services business.
- d. Offeror shall also keep a current telephone listing in the local telephone directory, City website, Offeror website, signs, trucks, bins, containers and dumpsters.

***Collection***

Collection Schedule: It is the Offeror's responsibility to schedule collection day routes. The Offeror will develop a collection schedule such that all customers receive refuse collection a minimum of one

collection per week. Offeror shall notify the City of residential and commercial collection routes and schedules.

Refuse Collection: Residential refuse collection shall be between 7:00 AM and 8:00 PM Monday through Friday. Commercial collection shall be between the hours of 4:00 AM and 8:00 PM Monday through Friday and 4:00 AM to 1:00 PM on Saturday. Collection beyond the hours established for residential or commercial customers shall be permitted only in the event of extra heavy workload, excessive equipment breakdown, or unusually heavy inclement weather.

### ***Containers***

Offeror shall furnish, at no cost to the City or customer, **clean and operable** hinged covered trash containers of the size and quantity required. Residential customers shall be furnished one 96 gallon wheeled polycart container with hinged lid. Commercial customers shall be furnished a 96 gallon wheeled polycart container with hinged lid or larger metal container; depending on customer requirements. City shall notify Offeror of the customer enrollment and the customer's container needs.

Offeror shall furnish overflow or additional containers at the request of the City for an additional monthly charge.

Offeror shall transport the waste from the waste containers to an EPA-approved landfill.

### ***Transfer Station Operations; Recycling***

**Transfer Station Operation, Transport and Disposal.** Offeror will provide a transfer station operator/gatekeeper 8am to 5pm Tuesday through Saturday to operate the Belen Transfer Station. The Offeror will provide the transfer trailers, equipment to tamp down loads and other necessary equipment and will be responsible for maintaining such equipment. **Offeror shall transport to an EPA-approved landfill.**

**Offeror will be responsible for the collection and removal of all greenwaste.**

**Recycling Facility.** Offeror will provide a roll off **Compactor** for corrugated cardboard and a covered roll off container for mixed single stream recycling at the facility located at 853 North Main Street. The Offeror will be responsible for transporting these containers to the proper Recycling Center.

### ***Services to the City***

Provider shall provide reasonable solid waste collection and disposal service to the City government, free of charge. Such service shall include but not be limited to providing commercial dumpsters or carts, collection and disposal services to City owned facilities and three(3) roll off for cleanup campaigns twice a year (for a total of six (6) free roll off loads per year).

### ***Vehicles and Equipment***

Offeror shall provide an adequate number of vehicles to collect solid waste in accordance with the terms of this agreement. The vehicles shall be licensed in the State of New Mexico and shall be operated in compliance with all applicable state, federal and municipal regulations. The vehicles shall be manufactured and maintained to conform to the appropriate American National Standard Institute's standards. Offeror shall comply with applicable U.S. Environmental Protection Agency standards and New Mexico Department of Transportation regulations.

Each vehicle shall bear at a minimum the name and telephone number of the Provider plainly visible on both sides of the vehicle.

Each vehicle shall be uniquely numbered in numbers at least three (3) inches high on the front and rear. Each vehicle shall have at least one broom and shovel to clean up solid waste that may be spilled or otherwise scattered during the process of collection.

The Offeror shall be responsible for an immediate response to spilled fluids and any damage caused by the Offeror in accordance with City, State and Federal regulations. Offeror shall promptly notify the City of such spills or damages.

All trucks or other equipment used in collecting solid waste shall be thoroughly cleaned at least once each week, and deodorized or maintained in a sanitary and non-offensive condition. No solid waste material shall be allowed to remain in a truck or other collection equipment while parked overnight. Offeror must comply with all applicable noise and pollution control laws, rules, ordinances and regulations.

### ***Qualifications of Proposers***

The Provider may be a single firm or a joint venture and must show evidence of its technical capability in this work. The Provider shall also be knowledgeable in accordance with all applicable federal, state, and local government laws and regulations. Work shall be done in conformance with current professional practices in the State of New Mexico.