

**CITY OF BELEN
PUBLIC TRANSPORTATION SYSTEM
RULES AND REGULATIONS**

The City of Belen Public Transportation Department consists of two shuttle buses that operate in the City of Belen and the surrounding communities. The purpose is to provide transportation to all eligible persons without discrimination.

The first route begins operating at 7:00 A.M. - 9:00 A.M. and 4:30 P.M. - 6:30 P.M.

The Second route begins operating at 8:00 A.M. - 11:30 A.M. and 12:30 P.M. - 4:30 P.M.

1. There will be a charge to all passengers who will be riding the shuttle buses.
The fare structure is as follows;
 - A. \$.50 charge for senior citizens (60+ years), handicapped and anyone ten years of age or younger for a one-way trip. Each stop is considered a trip.
 - B. \$1.00 charge for all passengers under the age of 60 (Youth, Children, Adults) for a one-way trip. Each stop is considered a trip.
2. The shuttle buses will run on a daily schedule. If service cannot be provided on a particular day because of Holidays, breakage or inclement weather, all passenger will be notified to the best of our ability.
3. All passengers will be expected to be ready at the appointed place and time. If passengers are not at appointed place the driver will wait **5 minutes ONLY** and will have no recourse but to proceed on route.
(If passenger is using the demand response service the passenger is required to cancel the scheduled transportation if it is no longer needed.)
Passengers that fail to call and cancel will be charged for the trip.
4. All persons who wish to use the demand response service will call the Public Transportation office at (864-8630) 24 hours before they wish to be picked up.
5. **Absolutely No food or beverages** are permitted in the shuttle bus. (NO EXCEPTIONS)
6. **Absolutely No Alcoholic beverages** are permitted in the shuttle bus. Anyone who is thought to be intoxicated will be denied transportation.
7. Passengers will not talk to the driver with the shuttle bus is in motion.
8. All passengers must use the safety belts for their own safety. The driver will assist passengers to fasten their safety belts. Children under 5 years of age must use a car seat. (Car seats are not provided)
9. All passengers will remain seated while the shuttle bus is in motion and will stand only when the bus has made a complete stop and passengers are going to get off the bus.
10. Abusive language, fighting or arguments with driver or other passengers will not be permitted. Such behavior will be cause for denied transportation.
11. No trash or unnecessary refuse will be brought or thrown in the van.
12. No smoking or other form of tobacco use is allowed while riding in the shuttle bus.
13. It is very important that all passengers have **Good Hygiene** for the convenience and comfort of all passengers.

14. Infraction of the above set rules will be cause for denial of transportation with proper warning.
15. Other rules and regulations may be added or amended as needed.
16. Due to Confined space, grocery bags will be limited to 6 bags or driver's discretion.
17. No food items pertaining to dogs, cats, etc. Not exceeding 20 pounds.

REMINDER

Extra trips will be based on EMERGENCIES ONLY.

EACH stop is considered a trip.

Fares: \$.50, elderly (60+ years), handicap and children under the age of 10 years of age
\$1.00, children over 10 years of age and adults (under 60)

(24 hour notice is required - please call 864-8630)

THANK YOU FOR YOUR HELP AND CONSIDERATION.