

SPECIAL CITY COUNCIL MEETING

July 26, 2010

5:30 P.M.

Mayor Rudy Jaramillo called the Special Meeting of the Belen City Council to order at 5:30 P.M. Roll call taken by Audrey D. Torres, CMC, City Clerk

PRESENT: Mayor, Rudy Jaramillo
Councilor, Lorenzo Carrillo
Councilor, Mary T. Aragon
Councilor, Jerah R. Cordova

ABSENT: Councilor, Wayne Gallegos

CITY STAFF: Audrey Torres, CMC, City Clerk
Roseann Peralta, Finance Department
Michael P. Steininger, Finance Director
Manny Garcia, Belen Fire Chief
Andrew DiCamillo, P & Z

OTHERS: Gilbert Tabet, Circle T
Brent Ruffner, VCNB
Dianne Mattson, Our Tomorrow

APPROVAL OF AGENDA

Mayor Rudy Jaramillo called the special meeting to order and requested approval of the agenda. Councilor Mary Aragon moved to approve the agenda. Councilor Lorenzo Carrillo seconds the motion, roll call vote taken:

Councilor, Lorenzo Carrillo	Yes
Councilor, Mary T. Aragon	Yes
Councilor, Jerah R. Cordova	Yes

Mayor Rudy Jaramillo advised by roll call vote motion carried.

***ADOPTION OF RESOLUTION NO 2010-14-APPROVAL OF THE FINAL BUDGET
ADJUSTMENTS FOR FISCAL YEAR 2009-2010: Michael Steininger, Finance Director***

Mayor Rudy Jaramillo read the first agenda item in reference to adoption of Resolution 2010-14 Approval of the Final Budget Adjustments for Fiscal Year 2009-2010 as presented by Finance Director, Michael P. Steininger who advised there is a confirmed date for the audit which is the

week of September 20, 2010. Of the nine audit findings that were in last year's audit report we have three in various stages of pending, three complete and three will carry over to next year.

Finance Director, Michael P. Steininger reviewed the budget adjustments for the budget year just finished 2009-2010, and advised first page of the report are adjustments and were for line item changes, second page corrected budget line items, also engineering and construction fees that were not originally budgeted because projects went into the new fiscal year that were to be completed in prior year, there were also entries to adjust for the two loans that were paid off early which were the fire truck and City Hall finally on page three there were several under the 2000 revenue bond that were items that were not budgeted but did not have an answer as to why. All of the adjustments are necessary so there is not a repeat audit finding which states the city spent more than what was budgeted. Even though this action is after the fact and normally these should be presented at the time the issue is taking place, by approval tonight it will prevent another finding. A copy of the report is attached hereto and made an integral part of the minutes by reference. The final page is part of the closing process in which they did a number of the items the auditor usually do, which is accruals for the year end payroll, for the uncompensated leave balances.

Mayor Rudy Jaramillo asked if there were any question or comments.

Councilor Lorenzo Carrillo asked who would be doing the responses to the findings to which Michael Steininger; Finance Director advised he would be doing the findings because they are the individuals charged with the corrective action.

Councilor Mary Aragon asked what the landfill closure was about to which Michael Steininger, Finance Director advised it was to the closed landfill, the old one. Councilor Mary Aragon asked if we were looking for information on that, Michael advised in order to fix the finding the city needs to find the original closure plan, everyone knows it exists we just need to find it.

Mayor Rudy Jaramillo asked if there were no further comments or questions he requests a motion. Councilor Mary Aragon advised if there are no questions she so moves to approve Resolution No 2009-14 as presented by Finance Director, Michael P. Steininger. Councilor Lorenzo Carrillo seconds the motion, roll call vote:

Councilor, Lorenzo Carrillo	Yes
Councilor, Jerah R. Cordova	Yes
Councilor, Mary T. Aragon	Yes

Mayor Rudy Jaramillo advised by roll call vote motion carried.

***ACKNOWLEDGE-YEAR-END FINANCIAL QUARTERLY REPORT FOR THE PERIOD
ENDING JUNE 30, 2010: Michael Steininger, Finance Director***

Mayor Rudy Jaramillo read the next agenda item in reference to acknowledgement of yearend financial quarterly report for the period ending June 30, 2010 as presented by Michael Steininger, Finance Director who advised this agenda item did not require a vote however he

continued explaining the financial reporting for year end. A copy of the report is attached hereto and made an integral part of these minutes by reference.

ADOPTION OF RESOLUTION NO 2010-15-FINAL BUDGET APPROVAL FISCAL YEAR 2010-11: Michael Steininger, Finance Director

Mayor Rudy Jaramillo read the next agenda item in reference to adoption of Resolution 2010-15 final budget approval fiscal year 2010-2011 as presented by Michael Steininger, Finance Director who advised this was the last step of the Council to approve and send to Department of Finance and Administration (DFA) the budget for next fiscal year, which was previously approved May 17, 2010 with subsequent approval by DFA on June 4, 2010 with no recommendations to changes other than updating of cash balances.

Mayor Rudy Jaramillo asked if there were any comments and if none he requested a motion. Councilor Jerah Cordova advised if there are no questions she so moves to approve the grant loan through the USDA as presented. Councilor Mary Aragon seconds the motion, roll call vote taken:

Councilor, Lorenzo Carrillo	Yes
Councilor, Jerah R. Cordova	Yes
Councilor, Mary T. Aragon	Yes

Mayor Rudy Jaramillo advised by roll call vote motion carried.

ADJOURNMENT:

Mayor Rudy Jaramillo asked for a motion to adjourn tonight's special city council meeting.

Councilor Mary Aragon moved to adjourn this meeting. Councilor Lorenzo Carrillo seconds the motion, motion carried.

Councilor, Lorenzo Carrillo	Yes
Councilor, Jerah R. Cordova	Yes
Councilor, Mary T. Aragon	Yes

/s
Rudy Jaramillo, Mayor

Attest:

/s
Audrey D. Torres, CMC, City Clerk