

REGULAR CITY COUNCIL MEETING

June 6, 2011

6:00 P.M.

Mayor Rudy Jaramillo called the Regular Meeting of the Belen City Council to order at 6:00 P.M. Roll call taken by Mary Lucy Baca, CMC, Interim City Manager.

PRESENT: Councilor, Wayne Gallegos
Councilor, Mary T. Aragon
Mayor, Rudy Jaramillo
Mayor Pro-Tem, Lorenzo Carrillo
Councilor, Jerah R. Cordova

CITY STAFF: Leona Vigil, Clerk Specialist III
Dan Robb, Police Chief
Michael Steininger, Finance Dept.
Lenore Pena, HR and Fire Dept.
Lawrence Kaneshiro, IT Dept.
Robert Uecker, Airport Manager

OTHERS: Brent Ruffner, VCNB
Gilbert Tabet, Circle T
Carolyn & Earnest Huston, Citizens
Mickey Cone, Desi Loop
Virginia Quinn, Citizen
Patsy Torres, Belen Optimist Club
Cindy Clark, Belen Optimist Club
Mr. & Mrs. Botts, Bakery
Ms. Perry Chavez, Citizen
Larry Fuller, Citizen
John Edward, Citizen
Dion Talamante, Troop 864
Gabriel Talamante, Troop 864
Cruz Talamante, Troop 864
Charles Coz, Troop 864
Pearson Cummings, Troop 864
Jay Peters, Citizen
Roene Fuller, Citizen
Pete Armstrong, Citizen
Lawrence Jaramillo, Citizen

PLEDGE OF ALLEGIANCE:

Mayor Rudy asked Dion, Gabriel, and Charles from Boy Scout Troop 864 to lead the Pledge of Allegiance.

APPROVAL OF AGENDA:

Mayor Rudy Jaramillo requested approval of tonight's agenda. Councilor Mary Aragon made a motion to approve the agenda. Councilor Lorenzo Carrillo seconds the motion. Roll call vote:

Councilor Jerah Cordova	Yes	
Councilor Lorenzo Carrillo	Yes	
Councilor Mary Aragon	Yes	
Councilor Wayne Gallegos	Yes	motion carried

APPROVAL OF MINUTES OF THE REGULAR MEETING May 16, 2011:

Councilor Jerah Cordova motioned to approve the minutes with the correction of a few typos; the typo on Moscona, Holly, and Hooks of the regular meeting dated May 16, 2011. Mayor Rudy Jaramillo asked if there was a second. Councilor Mary Aragon seconds the motion. Roll-call vote:

Councilor Jerah Cordova	Yes	
Councilor Lorenzo Carrillo	Yes	
Councilor Mary Aragon	Yes	
Councilor Wayne Gallegos	Yes	motion carried

PUBLIC COMMENT:

Sabrina Botts: There was a fire at her mother's home at 01 Terrza Court. It took Dispatch several minutes to get the Fire Crew on scene due to the confusion if the road is in or outside city limits. One of her biggest concerns is that there is no street sign on the road. She asked the Mayor if he could please place one there even though it is a private road. He asked Leona to check with the Street Department on placing a street sign on that road.

Micki Cone: He wanted to bring to the Council's attention the cracks in the road on Desi Loop and the weeds between the pavement and the cement on the vacant lots are growing out of control. Mayor Jaramillo asked Leona to speak with Lenore and see if she can send some of her Community Service Worker's to that area to cut the weeds.

Pete Armstrong: Wanted to give the BPD a pat on the back for their quick response to his dispatch calls. He also wanted to state that the house on the southeast corner of Chavez and Fifth is being used as a cash house and a drug house. The house is a real sore to the neighborhood. He would like to see it boarded up.

James Holbrock: Spoke about his business in fiber optic and telecommunications and installations. He put together a training program to try and get some local people working. He passed out a hand out which is attached hereto and made an integral part of these minutes by reference.

Lawrence Jaramillo: Had concerns on the emergency plan for the City. He wanted to know how the City plans on notifying the Citizens of Belen in an emergency situation. The Mayor advised him that the City is working on that. The Mayor would like to use the siren again for

notification of an emergency. Mayor Jaramillo mentioned that he would have the City's Engineer look into the safety of the Water Tank by the Fire Department.

Ferrel McKay: Wanted to express concerns on the illegal dumping and how dirty the West Mesa is looking.

Karen Houston: Asked the Mayor and Council if the Crash Reconstruction up for an Action Item tonight was an Ordinance or Policy that would be voted on. Councilor Jerah Cordova advised her that it was a Policy.

Mario Juarezinfante: Is an Engineer with Wilson and Wilson. He was there to inform the Council on ways to salvage the property located on the Mesa. Using the City's Drainage Master Plan, the question is can we get beneficial use out of this property, other than drainage? If we can hold water on the west side of I-25 we can choke the water down and release less water, which will lessen the chance of flooding. We can manage the settlement, which is a huge benefit by trying to choke the water upstream; we can do that by using an equalizer pond. We would do that by having two ponds that we would equalize with the pipe under Camino Del Llano. If we do this then we are also going to be taking the dirt we take out of the ponds and use that to fill the subject property. If we get the property out of the flood plain it will increase its Market Value. It will also give you the flood protection upstream. There are some implications today on the water tank; if we relocate the water tank we maximize our ponds. If we do a planning and design, and we need to salvage the tank, we will have to rework some of the piping. The Mayor stated that this study is in the neighborhood of 40 some thousand. Mario included that the monies that are available now are NM Finance Water Trust Board for planning and design of the water tank. If there is a large storm event this summer and there is not a plan in place you stand no chance of gaining any dollars during a federal disaster without a plan. The Mayor said that we have to get our Comprehensive Plan up to date. There is 97,000 dollars that we secured from the Water Trust Board. The Mayor would like for him and Michael to go back to the Water Trust Board to change the language on the water tank so that it will rephrase "on-site".

Department Head Report: Lawrence Kaneshiro reported on the IT Department. A copy of his report is attached hereto and made an integral part of these minutes by reference. A couple of other things that Lawrence has done to draw interest to the web-site is set up a RSS Feed, which is to push updates to people who subscribe. He also added a poll question to the web-site. He reports the Action Items from the Council Meeting onto our web-site, and features positive events. There are a couple of projects going on right now. The City is setting up a deal with Public Surplus, which is a web-site that the government uses to auction off their surplus materials. It is at a zero cost to the city to use this web-site; however the buyer will pay a 10 percent premium when they bid on items, plus local tax. Public Surplus takes care of the entire transaction. It is all done by credit card. They also take care of the Bill of Sale. The buyer will contact the City on where to pick up their item(s). Several municipalities are using it and it seems to be working out well. The other project he is looking into is a TIF. A TIF is a technology information fee that we want to add to the Utility Bills. We are not sure on the amount yet. This fee will pay for technology that touches the public in some way or another. It will pay for the maintenance and purchases of new hardware.

PROCLAMATION OF POLICE APPRECIATION WEEK: Rudy Jaramillo, Mayor Patsy Torres and Cindy Clark from the Belen Optimist Club came up to the front and invited everyone to honor the Officer of the Year at the Eagle Park from 11:00 am to 2:00 pm on Saturday June 11, 2011. Sgt. Jose Natividad was Officer of the Year for 2011. Mayor Rudy Jaramillo read and presented the Respect for Law Proclamation to the Belen Optimist Club.

QUARTERLY REPORT ACKNOWLEDGMENT: Michael P. Steininger, Finance Director Michael submitted and reviewed the quarterly report with the Council which is attached hereto and made an integral part of these minutes.

REPORT ON THE FOLLOW UP WITH THE ENGINEERS IN REFERENCE TO CAMINO DEL LLANO AND DESI LOOP: Leona Vigil, Clerk Specialist As per Ginger Merser's request last Council Meeting the update on Camino Del Llano is reported to be fixed. TLC was able to fix the dip on the south side. They were unable to fix the north side due to shallow fiber optic and phone lines; however the north side doesn't seem to be an issue. Travel trailers can use the Estate Curb located on the west side to exit Desi Loop if needed.

DISCUSSION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN VALENCIA COUNTY AND THE CITY OF BELEN TRANSFER STATION: Leona Vigil, Clerk Specialist Leona reported to the Council that Norm McDonald looked over the MOU and said that it looked good. She handed Councilor Carrillo a list of the members for the Transfer Station Committee, which are Councilor Lorenzo Carrillo, Councilor Wayne Gallegos, Jason Palumbo, WM Operator, Angel Martinez, VC Environment Health Coordinator, Marcia Amaro, Belen Water Dept., Pete Armstrong, Business Owner. Councilor Lorenzo Carrillo voiced concerns with the MOU. He believes with the way it is written it is as if we are in partnership with the County, and we are not. The MOU shows as is they have rights to tell us what we can and cannot do at the Transfer Station. He mentions that he does not like the wording in the MOU. He believes the City should write its own MOU. Councilor Mary Aragon agrees. Councilor Jerah Cordova had concerns with the "second" A section it specifies Belen shall charge \$5.00 per cubic yard, however this MOU is in effect for one year and our rates may change by then. This MOU will bind us to the \$5.00.

DISCUSSION TO APPOINT INTERIM POLICE CHIEF DAN ROBB AS THE CITY OF BELEN'S POLICE CHIEF: Rudy Jaramillo, Mayor Mayor Jaramillo had asked Dan if he would want to be the permanent Police Chief. Dan answered yes. The Mayor had put him as interim for his protection. The Mayor says that Dan has done a tremendous job. The Council supported the appointment.

PRIORITIZING CITY PROJECTS: Leona Vigil, Clerk Specialist III Leona handed out a list of prioritizing city projects that was drafted by the Interim City Manager Mary Lucy Baca. She asked the Council to review the list and advise the City Manager what they find as a priority. The Council decided to have a Workshop to work together and prioritize the list. The Workshop is scheduled for Monday June 13, 2011.

DISCUSSION OF ITEMS UP FOR AUCTION: Lenore Pena, HR Dept. Safety Director Lenore Pena handed out a list of items to be put up for auction. A list which is attached hereto

and made an integral part of these minutes by reference. Lenore explained to the Mayor and Council that this year for the City’s auction we are planning on using a company in Albuquerque called Maheim. This company will auction live as well as on-line. They will charge us a fee. This company auctions only vehicles. The company will pick up the vehicles, prepare them for auction, and handle all the paperwork. The City is also looking into using Public Surplus, which is an on-line Auctioneer. We would like to use this on-line service for all of the other items up for auction. The City has to take pictures and write a brief description and post them on the site. Councilor Gallegos asked Lenore if anybody local was doing this for us. Lenore replied that Sach’s Fifth Auction did it in years past. Lenore explained to the Council the auction process. She stated that she needs to get the list approved so that we can send the list to the State Auditor. Councilor Cordova asked Lenore can the City select any Auctioneer we want or is there a process. Michael answered the question, as long as the fees are fewer than 50,000 dollars you can use whoever you want. Councilor Carrillo had a concern; he wanted to know why we couldn’t let the citizens of Belen have first priority to bid. We explained to Councilor Carrillo that the Citizens of Belen will have the opportunity to bid on the items. We explained that the auction is on-line and opened to everybody. We explained that even if we went with a local auctioneer it is still open to everybody. Councilor Cordova asked everyone to remember that we have local business that needs our support as well. His preference would be to stay local. Councilor Gallegos asked why this is before us, to discuss if we should have it, audit, who should hold the auction, or the items up for auction. Lenore answered that the discussion “is to set it up for the State Auditor for the 30 days”. Councilor Gallegos stated that we need to take care of the list right away and we can work on the details later.

ACTION ITEMS:

APPROVAL OR DISAPPROVAL OF CRASH RECONSTRUCTION SOP POLICY:

Jerah Cordova, Councilor

Mayor Rudy Jaramillo asked for a motion to approve or disapprove the change to the Crash Reconstruction SOP Policy. Councilor Lorenzo Carrillo moved to accept the new Crash Reconstruction Policy. Councilor Wayne Gallegos seconds the motion. Roll Call Vote:

Councilor Jerah Cordova	Yes	
Councilor Lorenzo Carrillo	Yes	
Councilor Mary T. Aragon	Yes	
Councilor Wayne Gallegos	Yes	motioned carried

APPOINTMENT OF THE CITY OF BELEN’S POLICE CHIEF: Rudy Jaramillo, Mayor

Mayor Rudy asked if there was an approval or disapproval to appoint Dan Robb as Belen Police Chief. Councilor Jerah Cordova moved approval. Councilor Mary Aragon seconds the motion. Roll Call Vote:

Councilor Jerah Cordova	Yes	
Councilor Lorenzo Carrillo	Yes	
Councilor Mary T. Aragon	Yes	
Councilor Wayne Gallegos	Yes	motioned carried

APPROVAL OR DISAPPROVAL OF THE AMENDED REFINANCING LOAN FROM DFA-ORDINANCE 2011-08: Michael Steininger, Finance Director

Mayor asked if there were any questions from the Council. There were no questions. Mayor then asked for a motion to approve or disapprove the amended 2011-08 Ordinance. Councilor Mary Aragon motioned to approve the amendment. Councilor Wayne Gallegos seconds the motion. Roll Call Vote:

Councilor Jerah Cordova	Yes	
Councilor Lorenzo Carrillo	Yes	
Councilor Mary T. Aragon	Yes	
Councilor Wayne Gallegos	Yes	motioned carried

APPROVAL OR DISAPPROVAL OF ITEMS UP FOR AUCTION: Lenore Pena, HR Dept. & Safety Director

Mayor asked if there were any questions from the Council. Councilor Jerah Cordova wanted to know if we were staying local prior to the vote. Mayor Jaramillo answered no. Councilor Carrillo asked if there was an opportunity to set a bottom line price on our vehicles. Lenore Pena answered yes; she also stated that number 18, electrical poles need to be deleted. Mayor Jaramillo asked if there was an approval or disapproval for the items up for auction. Councilor Carrillo made a motion to approve the items up for auction. Councilor Wayne Gallegos seconds the motion.

Councilor Jerah Cordova	No	
Councilor Lorenzo Carrillo	Yes	
Councilor Mary T. Aragon	Yes	
Councilor Wayne Gallegos	Yes	motioned carried

APPROVAL OR DISAPPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN VALENCIA COUNTY AND THE CITY OF BELEN: Leona Vigil, Clerk Specialist Councilor Carrillo made a motion to table the Memorandum of Understanding between Valencia County and the City of Belen. Councilor Wayne Gallegos seconds the motion to table the approval.

Councilor Jerah Cordova	Yes	
Councilor Lorenzo Carrillo	Yes	
Councilor Mary T. Aragon	Yes	
Councilor Wayne Gallegos	Yes	motioned carried out to table the MOU

INFORMATIONAL ITEMS:

CITY MANAGER'S REPORT: Mary Lucy Baca, Interim City Manager by Leona Vigil, Clerk Specialist Leona Vigil reported for Mary Lucy Baca, Interim City Manager; A report which is attached hereto and made an integral part of these minutes. Mayor Rudy Jaramillo asked the Council if there were any questions. Councilor Cordova asked where we were with the lease of

the Recreation Center. Leona answered that the City has drafted up a contract and is asking a \$1,000.00 per month for rent. Mayor added that the renter will allow the City to keep some room for storage. Councilor Cordova asked if the Contract was signed. Leona answered no. Councilor Cordova then asked if the agreement was coming before the Council. Mayor answered that he is not sure; it may be administrative or come through the Council. Councilor Cordova said he has had a couple of citizen complaints. One being from a Business Owner, that there were several traffic stops on Main and Reinken, in which was blocking the ability for customer's to park there. He stated we needed to be careful about that in the future. He also had a complaint from a constituent about speed control on Vivian. The person complaining asked if the City could put school zone lights. He is not sure if that is possible, but perhaps we can look into something like that. Councilor Cordova asked Michael Steininger if he has broken down the water bill into separate accounts, so that we can track what is going in and out of each dept. Michael said that there is some they can do and some they can't. Councilor Cordova's concern was the TIF. The City needs to show the public "what they are paying in for a particular service they are getting back." Michael explained that he is planning on running the TIF fee through an independent fund; it will have its tracking. Councilor Aragon asked Michael how we were going to get the money for the arsenic removal system. Michael stated that the prior administration had already started the process of borrowing over a million dollars specifically for this project. He checked with NMFA, they had already approved it but the City never closed on the loan. Michael explained that the City will have to start the loan process over again since too much time has lapsed.

COMMUNICATIONS FROM CITY COUNCIL

Councilor Wayne Gallegos: He met with Ms. Martinez who introduced a program through the Department of Energy. This program will provide benefits to those who have been involved on base or contracted through the base that have been seriously ill. They are unable to advertise this benefit so the City is helping her put out the word. RSVP held there meeting and the highlight was one of their members is leaving, Selma Martinez. She has served for more than 10 years on the board. RSVP has adopted the park on Tenth and Ross. They are looking for grants to provide playground equipment for the kids. The basketball court is deteriorating. They want to provide a plan for the park. Councilor Gallegos suggest that we get a sign at the park that has who the park is adopted by.

Councilor Mary Aragon: On May 17, she attended the Belen High School Graduation. On May 24, she did a walk through for the new Hacienda Apartments. On May 26, she attended a Juvenile Justice Board Meeting. The purpose of this Board is to complete the justice process in 6 weeks instead of 10. May 31, she attended the Lodgers Tax Meeting. They are going to start performing audits on some of hotels and motels. On June 2, the Rates Committee Meeting was held, we are making process. RSVP Board would like to have a sign put up stating the park is adopted by RSVP. Tomorrow at 5:00 PM, we will begin a new Boundaries Committee. Wayne Gallegos will sit on the Board as well. She will ask Selma Martinez to sit on the Board also.

Mayor Rudy Jaramillo: attended the walk through for the Hacienda Apartments. This has been quite an improvement for this neighborhood. He attended BHS graduation. Dr. Rael from Belen Schools has retired and Ron Marquez is the new Superintendent. He attended the solar

ribbon cutting in Los Lunas. There are 50 acres of solar panels, in which provides electricity to 600 homes. Little League is coming to an end. They will be starting a Fall League soon.

Mayor Pro-Tem Lorenzo Carrillo: He got a call from Michael; he can't remember the last name. He was talking about a Professional Basketball League. He was asking about the utilization of our gyms in the Belen area. He is also talking to Los Lunas. He would like Belen to be a stop for the League. Councilor Carrillo's son recently graduated from college.

Councilor Jerah Cordova: He attended BHS graduation, and the Lodger's Tax Meeting. He was also at the regular Main Street Meeting. At the next meeting the committee will be discussing which project they will focus on for the next year. He met with the head of Valencia County Resiliency Corp and the New Mexico Health; they want to start moving on some of the Main Street Projects. He attended the Memorial Day Ceremonies in Belen and Jarales. The latest on the hospital issue is that the City has submitted our second request for records. He asked Leona to schedule the next agenda to have discussion of repeals and delinquent water accounts. Councilor Lorenzo Carrillo asked Councilor Cordova where we are with issues on the murals. Councilor Cordova has requested a meeting with Planning and Zoning but he has not heard anything back.

ADJOURNMENT:

Mayor Rudy Jaramillo asked for a motion to adjourn tonight's meeting. Councilor Aragon made a motion to adjourn. Councilor Lorenzo Carrillo seconds the motion. Roll Call Vote:

Councilor Jerah Cordova	Yes	
Councilor Lorenzo Carrillo	Yes	
Councilor Mary Aragon	Yes	
Councilor Wayne Gallegos	Yes	motioned carried.

/s/
Rudy Jaramillo, Mayor

ATTEST:

/s/
Mary Lucy Baca, CMC, Interim City Manager